

IN AHEAD Board Meeting Minutes

Date: Monday, April 17

Location: Zoom Meeting

Attendees:

Name	Present	Absent
Albert, Natalie	X	
Baumgartner, Nick	X	
Brenton, Debbie	X	
Grammas, Jordan	X	
Macher, Marie	X	
Martin, Sarah	X	
McCombs, Ryan	X	
McCracken, Kevin	X	
McLane, Kelsey		X

Discussion Items:

- Discussed membership list and annual payment process.
- Kevin gave brief report of the AHEAD affiliation meeting.
- Discussed creating our own webpage.
- Kevin shared ideas for standardized agenda and minutes for future meetings.

Board vote/decision:

- Kevin asked for volunteers to serve on the Conference Committee. The following Board members volunteered: Kevin, Natalie, Nick, Jordan, Marie, and Debbie. Ryan agreed to serve as an advisor to the committee. Members will be invited to join the committee.
- Kevin requested two or more volunteers for the By Laws Review Committee. The committee will be responsible for reviewing the By Laws annually. Kevin and Debbie agreed to serve on the committee. Recommendations for changes will be presented to the Board at the June meeting.
- A Google survey will be sent to members to collect information and get feedback and suggestions. Sarah will create the Google survey.
- Board members will use a two-factor code to access the Indiana AHEAD Google account. Ryan provided login information for the account and Kevin provided the Board with a list of 10 codes. Board members will need to notify Kevin when they use one of the codes.

Action Items:

- Kevin and Kelsey will send a solicitation message to members for volunteers for the Conference Committee.
- Kevin and Debbie will begin reviewing By Laws.
- Sarah will create a member survey and send it to the Board for review by next week.
- Nick and Sarah will meet to review the 2023 membership list.
- Marie will transfer Chase bank account information to her name.
- Conference Committee will meet April 25
- Next Board meeting is May 15