AGRiP Conference Registration Policies

Before registering for an AGRiP event, log into the AGRiP website and validate your personal information on the “My Information” page.

All event registrations must be completed online. You will receive a confirmation email upon successful registration.

A cutoff date is established and published for registration to any AGRiP conference event. Registrations received after the published cutoff date will be accepted subject to availability, and assessed a $100 late registration fee.

Onsite registration is subject to availability and will be assessed a $100 late registration fee.

Registration for single event days or partial events are not allowed, except as shown in the online registration system.

Guest Registration
Guest registrations are allowed as shown in the online registration system. Guest registration is not intended for business associates or affiliates and AGRiP may refuse guest registration to someone who would typically be eligible to register as an attendee. Guests may not attend any educational sessions or conference areas dedicated to networking.

Member Pricing
AGRiP member pricing is only available to members in good standing at the time the registration is made and at the time of the event. If an individual or organization has allowed AGRiP membership to lapse, they will be required to pay the non-member rate, unless renewal of the lapsed membership is made at the time of registration.

Payment
Payment for all registrants must be paid before the event.

Onsite registrants will be emailed an invoice with payment due upon receipt. Payments will not be accepted on-site. Payments can be remitted by check or credit card. Checks may be mailed to:

AGRiP
9 Cornell Road
Latham, NY 12110
Attention: Finance Department

If you have any questions about this process, contact us.
Cancellation
Registration cancellations can be made to billing@agrip.org. Cancellations made on or prior to the posted cutoff date will be assessed a $50 administrative fee. Cancellations received after the cutoff date but at least 14 days in advance of the conference start date will be refunded 50 percent of the registration fee.

Because AGRiP pays venue and related event expenses based upon projected attendance as of the cutoff date, refunds will not be given for cancellations received within 14 days of the event start. Refunds will not be given for no-shows. These policies apply regardless of the reason for cancellation.

Substitution
Substitution of a registrant from the same organization is permitted. The individual submitting the substitution request is responsible for all financial obligations (any balance due) associated with that substitution. Submit substitution requests to billing@agrip.org.

Event Transfer
Each AGRiP event is uniquely planned, accounted for, and contracted. Registration for an AGRiP conference event may not be transferred to apply to a future event. If you need to cancel a registration after the posted date and cannot substitute another attendee from your organization, you will not receive a refund (unless partial refund policies apply) and your registration fee may not be applied to a future event.

Consent to Use of Photographic Images
Registration and attendance at AGRiP events constitutes an agreement by the registrant to AGRiP’s use and distribution (both now and in the future) of the registrant or attendee’s image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities.