



Missouri Public Entity Risk Management Fund
Request for Proposals – Replacement Server System

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Introduction

This document constitutes a Request for Proposals from qualified organizations to provide proposals to replace MOPERM's existing server cluster and storage system for:

Missouri Public Entity Risk Management Fund (MOPERM)
3425 Constitution Court, Ste E, 3rd Floor
PO Box 7110
Jefferson City, MO 65102-7110

About Us

The Missouri Public Entity Risk Management Fund, hereafter designated "MOPERM", is a statewide public entity risk management fund which was created by the Missouri General Assembly in 1986 (Section 537.700-537.755, RSMo). With a membership of over 1,000 public entities, MOPERM is one of the largest public entity liability pools in the nation. Responsibility for the general administration of MOPERM rests with a six-member Board of Trustees. The Board makes all decisions regarding policy, regulation, and award of contracts affecting MOPERM.

This RFP intends to replace MOPERM's existing server cluster running its virtualization services and storage server hosting the virtualization disks with new hardware to run on premises. While MOPERM's infrastructure is set up under the traditional separation of computation, networking, and storage responsibilities, MOPERM will consider all infrastructure types for proposal, including hyperconverged.

MOPERM's current server setup consists of a 3 node Proxmox VE cluster connected to a Hybrid Storage Array via iSCSI for high availability. Since its inception, MOPERM has operated an on-premises environment. MOPERM's only cloud presence is for Office suite and emails using the Microsoft 365 platform. See [Customer Exhibit 1](#) for additional details on MOPERM's current cluster configuration.

Scope of Work

The offeror whose proposal in response to this RFP is accepted by MOPERM (hereinafter "contractor") shall provide MOPERM with new server hardware (and software, if applicable) plus professional IT services that includes the following as part of the migration of virtual machines:

- Coordinate with MOPERM and their IT partners to decommission the existing hardware stack.
- Assist MOPERM with replacing the current server cluster and storage system within MOPERM's server rack with the replacement system(s) purposed by the contractor.
- Assist MOPERM with connecting the replacement systems to MOPERM's network.
- Assist MOPERM with migrating our existing virtual machines onto the replacement hardware.
- Assist MOPERM with ensuring our existing virtual machines are reachable within MOPERM's internal network and via VPN.
- Assist MOPERM with ensuring our public facing system is reachable from the public internet.

It is imperative that MOPERM maintain business continuity without interruption. Offerors should expect any work that causes system downtime to MOPERM or interferes with MOPERM's daily operations to be accomplished during weekends, state holidays, and after office hours. The state holiday window of February 12th – February 15th, 2027, is currently the preferred window for substantive work to be done. Offerors shall complete the scope of work within 90 days of the engagement effective date.

General Contractual Information

- A. The MOPERM Board of Trustees reserves the right to waive any informalities, to reject any and all proposals, and to accept that proposal or part thereof which in the judgment of the Board is of the greatest advantage to MOPERM.
- B. The contract between MOPERM and the contractor shall consist of (1) this Request for Proposal (RFP) and any amendments thereto, and (2) the proposal submitted by the contractor in response to the RFP. In the event of a conflict in language between the two documents referenced above, the provisions and requirements set forth and/or referenced in this Request for Proposal shall govern. However, the parties may amend or clarify any contractual provision or requirement in writing with the concurrence of both parties, and such written clarification shall govern in case of conflict with the applicable requirements stated in the RFP or the contractor's proposal. In all other matters not affected by the written clarification or amendment, if any, this Request for Proposal shall govern. Each offeror is hereby advised that its proposal shall be subject to acceptance by MOPERM without further clarification.

Proposal Submission Information

1. Submission of Proposals
 - a. Proposals must be priced, signed, and returned (with all necessary attachments) to MOPERM by the proposal due date and time specified in this RFP. Specifically, any form containing a signature line of the original RFP and any amendments, pricing pages, etcetera, must be signed and returned as part of the proposal.
 - b. The offeror must respond to this RFP by submitting all data required herein in order for its proposal to be evaluated and considered. Failure to submit any such required data shall be deemed sufficient cause for disqualification of a proposal from further consideration.
 - c. To facilitate the evaluation process, the offeror is encouraged to organize their proposal into distinctive sections that correspond with the individual evaluation categories described herein. Each distinctive section should be titled with each individual evaluation category and all material related to that category should be included therein.
2. Clarification of Requirements
 - a. Offerors are strongly encouraged to read the entire RFP and develop a clear understanding of all the requirements and various deliverables of this RFP.

- b. All questions regarding specifications, requirements, competitive procurement process, etcetera, must be directed to the contact person as indicated within this RFP. Clarification of specifications, requirements, and competitive procurement process will be provided to all potential offerors if it is determined that these clarifications could have a significant impact upon proposals received.

3. Evaluation Process

- a. Any contract resulting from this RFP shall be awarded to the offeror providing *the best proposal at the lowest price* to MOPERM. **MOPERM is not required by law to comply with the state purchasing law.** After determining responsiveness, proposals will be evaluated with respect to:
 - i. Cost of proposal.
 - ii. The long-term viability of the proposed offer.
 - iii. Availability of technical support.
 - iv. How many years will the hardware (and software, if applicable) be supported for before end of life (EOL).
- b. After an initial screening process, a technical question and answer conference or interview may be conducted, if deemed necessary by MOPERM, to clarify or verify the offeror's proposal and to develop a comprehensive assessment of the proposal. In addition, the responding offerors may be requested to make an oral presentation before the IT Manager, Executive Director, other MOPERM staff, and/or the MOPERM Board of Trustees.
- c. MOPERM reserves the right to consider historical information and fact, whether gained from the offeror's proposal, question and answer conference, references, or any other source, in the evaluation process.
- d. The offeror is cautioned that it is the offeror's sole responsibility to submit information related to the evaluation categories and that MOPERM is under no obligation to solicit such information if it is not included with the offeror's proposal. Failure of the offeror to submit such information may cause an adverse impact on the evaluation of the offeror's proposal.

4. Contract Award

- a. Any award of a contract resulting from this RFP will be made only by written acceptance from the MOPERM Board of Trustees.

5. Pricing

- a. The offeror must provide a guaranteed not-to-exceed price for hardware (and software if applicable) for all requirements set forth in this Request for Proposal. The guaranteed not-to-exceed price must be shown on the Pricing page, Submission Exhibit A, of this RFP which must be completed, signed and returned with the offeror's proposal.

- b. The offeror should provide an itemized breakdown of the quoted guaranteed not-to-exceed price on the Price Analysis page, Submission Exhibit B. This should provide a breakdown of the quoted price for replacement hardware, software (if applicable), support during and post-installation, including hours and other charges. The offeror agrees to perform all services required for the guaranteed not-to-exceed price.
 - c. Any cost and pricing data submitted or related to the offeror's proposal, whether required or voluntary, shall be subject to evaluation if deemed in the best interest of MOPERM.
- 6. Offeror's Expertise
 - a. The qualifications of the offeror to fulfil the requirements of this RFP will be considered in the evaluation. Therefore, the offeror should submit detailed information on Submission Exhibit C related to the experience and qualifications of the offeror. The offeror is advised to submit any information that documents successful experience in past performances, especially those performances related to the requirements of this RFP, on the attached Submission Exhibit D. Letters of Recommendation or reference contacts will be considered.
- 7. Disciplinary Action
 - a. The offeror's response must indicate whether the offeror's firm or any personnel that would be involved in providing service to MOPERM have been subject to any licensure disciplinary action, been convicted or pled guilty to any state or federal offense, or paid any civil judgment, settlement, or fine either in connection with their professional practice or independent thereof.

General Terms & Conditions

- A. This RFP, any proposal received in response to this RFP, and any resulting contract shall be interpreted pursuant to the laws of the State of Missouri.
- B. MOPERM is an instrumentality of the State of Missouri with its principal office in Jefferson City, Cole County, Missouri. Any lawsuit or action brought with respect to the terms and conditions of this RFP or any resulting contract shall be brought by any party in, and only in, the circuit court of Cole County, Missouri.
- C. Substitution of Personnel - MOPERM's acceptance of any proposal made pursuant to this RFP is predicated in part on the utilization of the specific key individual(s) and/or personnel qualifications identified in the proposal. Therefore, no substitution of such specific key individual(s) and/or personnel qualifications shall be made without the prior written approval of MOPERM. Any substitution made pursuant to this paragraph must be equal or better than originally proposed and MOPERM's approval of a substitution shall not be construed as an acceptance of the substitution's performance potential.
- D. MOPERM, as an instrumentality of the State of Missouri, cannot save and hold harmless and/or indemnify the contractor or its employees against any liability incurred or arising as a result of any

activity of the contractor or any activity of the contractor's employees related to the contractor's performance under the contract. Therefore, the contractor must acquire and maintain adequate liability and other insurance in the form(s) and amount(s) sufficient to protect the contractor and its employees against any such loss, damage and/or expense related to its performance under the contract.

- E. The contractor shall assume and be solely responsible for all legal and financial responsibilities assumed pursuant to this RFP. The contractor must obtain the approval of MOPERM prior to establishing any arrangement or subcontract to delegate or assign any duties assumed or benefits granted pursuant to the contract let pursuant to this RFP.
- F. Upon expiration, termination or cancellation of the contract, the contractor shall assist MOPERM to ensure an orderly transition of responsibility and continuity of those services required under the terms of the contract to contractor's successor as a MOPERM Managed Support Provider (MSP), and to any other firm or organization designated by MOPERM.
- G. Contractor Status – The contractor shall be an independent contractor and shall not represent the contractor or the contractor's employees to be employees of MOPERM, the State of Missouri or any agency of the State of Missouri. The contractor shall assume all legal and financial responsibility for salaries, taxes, FICA, employee fringe benefits, workers compensation, employee insurance, minimum wage requirements, overtime, etc., and shall indemnify, save, and hold MOPERM, the State of Missouri, its officers, agents, and employees, harmless from and against, any and all loss; costs (including attorney fees); and damage of any kind related to such matters.
- H. Coordination - The contractor shall fully coordinate all contract activities with the activities of MOPERM. As work under this contract progresses, advice and information on matters covered by the contract shall be made available by the contractor to MOPERM throughout the effective period of the contract.
- I. Property of MOPERM - All documents, data, reports, supplies, equipment, and accomplishments prepared, furnished, or completed by the contractor pursuant to the terms of the contract shall become the property of MOPERM. Upon expiration, termination, or cancellation of the contract, said items shall remain the property of MOPERM.
- J. Confidentiality: Each offeror shall agree and understand that all discussions with the offeror, whether or not the offeror's proposal in response to this RFP is accepted by MOPERM or not, and all information gained by the contractor, as a result of its performance under the contract, shall be confidential and that no reports, documentation, or material prepared as required by the contract shall be released to the public or any person without the prior written consent of MOPERM. MOPERM may require the contractor and any of its personnel to sign specific documents regarding confidentiality, security, or other similar documents upon request. Failure of the contractor and any required

personnel to sign such documents shall be considered a breach of contract and subject to cancellation of the contract.

K. Authorized Personnel:

The contractor shall only employ personnel authorized to work in the United States in accordance with applicable federal and state laws. This includes but is not limited to the Illegal Immigration Reform and Immigrant Responsibility Act (IIRIRA) and INA Section 274A.

If the contractor is found to be in violation of this requirement or the applicable state, federal and local laws and rules, and if the State of Missouri or MOPERM has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States, MOPERM may cancel the contract immediately without penalty or recourse.

The contractor shall agree to fully cooperate with any audit or investigation from federal, state, or local law enforcement agencies.

If the contractor meets the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, the contractor shall maintain enrollment and participation in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the contracted services described in this RFP. If the contractor's business status changes during the term of the contract to become a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, then the contractor shall, prior to the performance of any services under the contract:

Enroll and participate in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the E-Verify program who are proposed to work in connection with the services described in this RFP; AND

Provide to MOPERM a completed and notarized Affidavit of Work Compliance (provided in Submission Exhibit E to this RFP) affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. In accordance with subsection 2 of section 285.530, RSMo, the contractor annually shall renew its Affidavit of Work Authorization.

Offeror Submission Exhibits

- A. Guaranteed not to exceed price range for purposed hardware (and software if applicable).
- B. Itemized breakdown of offeror's price for all products and services.
- C. Qualifications of offeror
- D. Documentation of similar work done to other businesses/entities. Include letters of recommendation (if applicable).
- E. Proof of E-Verify

Additional contents such as title pages, cover letters, vendor information, and other content that the offeror believes would be useful to MOPERM during the RFP process are allowed to be included with their submission.

Instructions for Submitting Proposals

Proposals with Submission Exhibits A through E must be received in the MOPERM office no later than 3pm CST on October 15, 2026.

Proposals can be submitted by mail to:

Spencer Sederberg
IT Manager
MOPERM
PO Box 7110
Jefferson City, MO 65102

OR by email to:

spencer-sederberg@moperm.com

Subject line "2026 Server RFP Submission".

If you have any questions regarding this RFP or technical details about our current hardware/software stack, please send an email to the above address with the subject line "2026 Server RFP Question"

Timeline

RFP issued:	August 14, 2026
Deadline for receiving proposals:	October 15, 2026
Staff Review and interviewing of firms:	October – November 2026
Board meeting/Target date for award:	December 4, 2026
Engagement effective date:	January 1, 2027

*The timeline is an estimate. MOPERM reserves the right to adjust the dates proposed above as deemed necessary or expedient by MOPERM.

Customer Exhibits

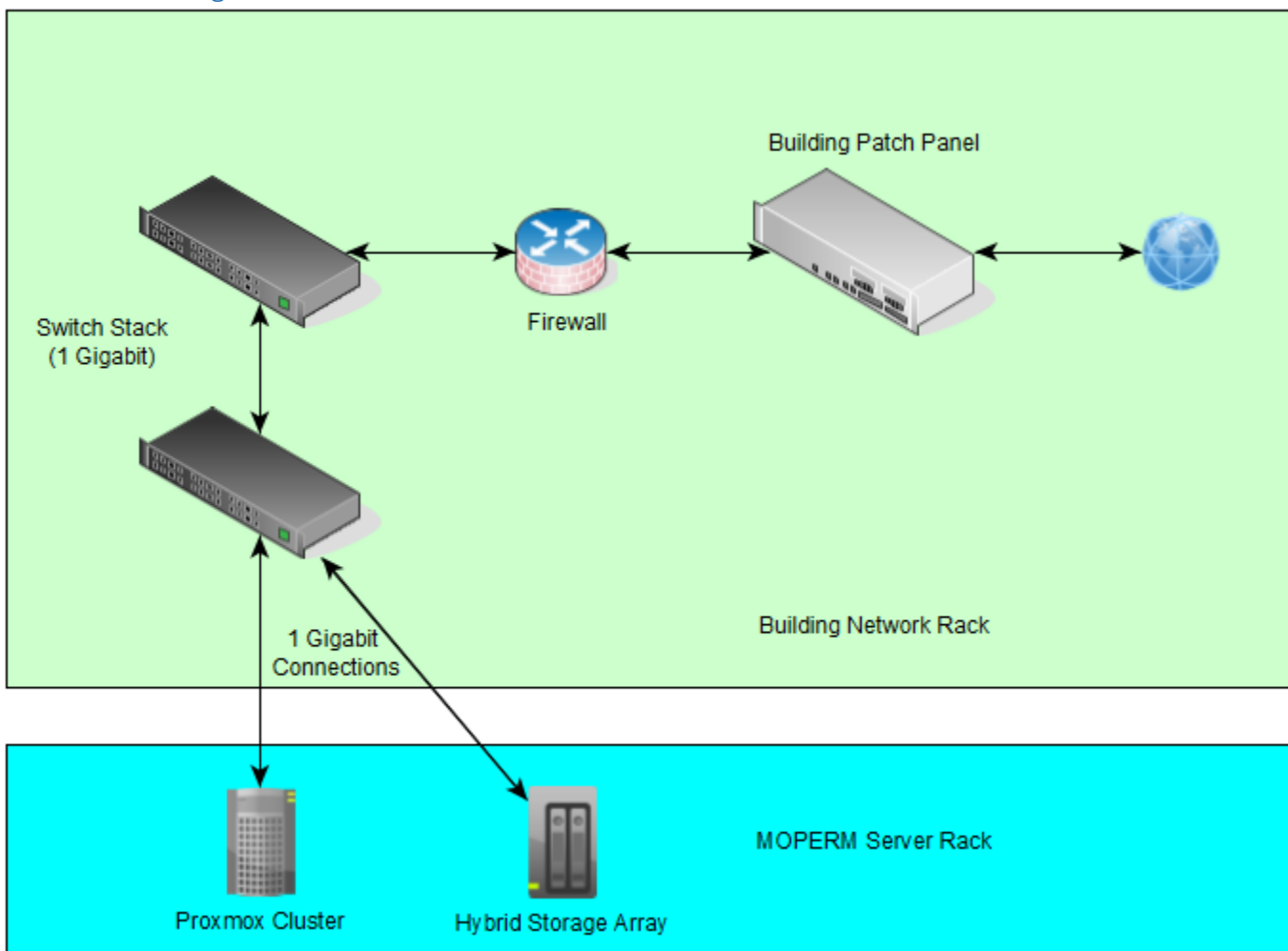
1 - Cluster Hardware & Configuration

This information is available on request from qualified organizations

2- Cluster Statistics

- 16 Virtual Machines
- 1 Internet-facing website
- 5 machines hosting databases
- Running in a 25U rack with 18U available
- Connected to dual UPS systems for redundant power

3 - Network Diagram



Additional Customer Comments & Information

1. Proxmox is the preferred virtualization software for this RFP but not required.
2. Server cluster was intended to allow all critical VMs to be run off one node if required.
3. MOPERM migrated from ESXi to Proxmox in 2025, one of the 3 nodes in the Proxmox cluster was used with ESXi. The 2nd ESXi node is acting as a cold spare.
4. MOPERM is open to LAN networking configurations that are higher than our current speed of one gigabit.

OFFEROR'S EXHIBITS

EXHIBIT A

PRICING PAGE

The offeror must indicate below, or on an attached sheet if additional space is needed, the firm, fixed price per hour for identified personnel classifications and the personnel assigned to that classification. All costs associated with providing the services specified herein shall be included in the firm, fixed prices.

1. Personnel Classification Title: _____
Personnel Assigned to this Classification:

_____	_____
_____	_____

Firm, Fixed Hourly Rate: \$ _____

2. Personnel Classification Title: _____
Personnel Assigned to this Classification:

_____	_____
_____	_____

Firm, Fixed Hourly Rate: \$ _____

3. Personnel Classification Title: _____
Personnel Assigned to this Classification:

_____	_____
_____	_____

Firm, Fixed Hourly Rate: \$ _____

The offeror shall state a guaranteed not-to-exceed price for all professional information technology and support provider services that will be provided to MOPERM.

Guaranteed Not-to-Exceed Price: _____

Authorized Signature

Date

EXHIBIT B

PRICE ANALYSIS

Personnel	Estimated Work Hours	Hourly Price	Total
1.		\$	\$
2.		\$	\$
3.		\$	\$
4.		\$	\$
5.		\$	\$
6.		\$	\$
7.		\$	\$
8.		\$	\$
9.		\$	\$
10.		\$	\$
11.		\$	\$
Total Personnel:		\$	\$

Description of Expenses	Total
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Total Expenses	\$
Guaranteed Not-To-Exceed Total Price	\$

EXHIBIT C

PERSONNEL STAFFING

Staff Members		Background & Expertise of Personnel
Name	Title	
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

EXHIBIT D

IT EXPERIENCE OF OFFEROR

Prior Services Performed for: _____

Address: _____

City: _____ State: _____ Zip: _____

Person Familiar with Performance: _____

Description of Prior Services Performed: _____

Contract Period From: _____ To: _____

Summary of Services Performed:

Prior Services Performed for: _____

Address: _____

City: _____ State: _____ Zip: _____

Person Familiar with Performance: _____

Description of Prior Services Performed: _____

Contract Period From: _____ To: _____

Summary of Services Performed:

EXHIBIT D

IT EXPERIENCE OF OFFEROR

(Continued)

Prior Services Performed for: _____

Address: _____

City: _____ State: _____ Zip: _____

Person Familiar with Performance: _____

Description of Prior Services Performed: _____

Contract Period From: _____ To: _____

Summary of Services Performed:

Prior Services Performed for: _____

Address: _____

City: _____ State: _____ Zip: _____

Person Familiar with Performance: _____

Description of Prior Services Performed: _____

Contract Period From: _____ To: _____

Summary of Services Performed:

EXHIBIT D

IT EXPERIENCE OF OFFEROR

(Continued)

Prior Services Performed for: _____

Address: _____

City: _____ State: _____ Zip: _____

Person Familiar with Performance: _____

Description of Prior Services Performed: _____

Contract Period From: _____ To: _____

Summary of Services Performed:

Prior Services Performed for: _____

Address: _____

City: _____ State: _____ Zip: _____

Person Familiar with Performance: _____

Description of Prior Services Performed: _____

Contract Period From: _____ To: _____

Summary of Services Performed:

EXHIBIT E

AFFIDAVIT of COMPLIANCE

Section 285.530.2, RSMo

State of Missouri)
) ss.
County of _____)

Now this ____ day of _____, 20__, the undersigned, being first duly sworn, deposes and says:

1. I am more than 18 years of age.
2. I make this affidavit from my personal knowledge of the facts stated herein or upon information and facts available to me as a duly authorized owner, partner, corporate or LLC officer or Human Relations Director of _____ (name of corporation, LLC, sole proprietorship or partnership).
3. I am authorized to make this affidavit on behalf of _____ (name of business entity, same as above).
4. I state and affirm that _____ (name of business entity, same as above) is enrolled and is currently participating in E-Verify, a federal work authorization program or another equivalent electronic verification of work authorization program operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986.
5. Further, _____ (name of business entity, same as above) does not knowingly employ any person who is an unauthorized alien.
6. Further, _____ (name of business entity, same as above) has performed an electronic verification check as described above on all workers hired since January 1, 2009 or obtained documents required for completion of a federal I-9 form before it began

participating in E-Verify.

7. Attached to this affidavit is a true and accurate copy of _____
(name of business entity, same as above) Memorandum of Understanding with the United States
concerning the use of E-Verify.

I certify under penalty of perjury that the statements above are complete, true and accurate to the
best of my knowledge and belief.

Authorized Agent, Partner, Owner or Officer

If business has a Human Relations Director or equivalent that person must sign as an affiant as well.

I certify under penalty of perjury that the statements above are complete, true and accurate to the
best of my knowledge and belief.

Human Relations Director

This form is promulgated pursuant to 15CSR 60-15.020. The Attorney General has deemed this
affidavit sufficient in form to satisfy the requirements of section 285.540, RSMo.