Donor Relations Officer - Full Time

Estes Park, CO 80517
Full-time
Salary: $58,000.00 to $68,000.00 /year

Nestled in a serene mountain setting, Harmony provides treatment for alcohol and drug addiction. Clients and their families are welcomed into a collaborative and respectful treatment process that utilizes accepted best practices in addiction treatment.

Our Donor Relations Officer will identify, cultivate, solicit and steward relationships with a variety of qualified donors to achieve fundraising/capital campaign goals and projects. They will work to improve donor retention rates and develop new $1,000+ donors for Harmony Foundation.

Minimum Requirements:

- Bachelor’s degree in Business, Marketing, or Nonprofit Management. Equivalent work experience may be substituted for education requirements.
- A minimum of 3 years of previous experience in fundraising or soliciting major gifts is preferred.
- Demonstrated understanding of and passion for the issues surrounding addiction recovery.
- If recovering from a substance use disorder, six months of continuous recovery is required.
- Must have valid Colorado driver’s license and acceptable motor vehicle record if driving Harmony vehicle or driving for Harmony business.
- Ability to work independently and flexible hours, including occasional evenings and weekends.
- Willingness to travel locally and regionally 50% of the time.

Apply online here.