On August 2, 1887, Pope Leo XIII established the Diocese of Cheyenne, removing its territory from the Diocese of Omaha. By 1889, the diocese had five priests and 5,000 parishioners spread over a huge area.

Today, the Diocese, encompassing the entire state of Wyoming, is led by Bishop Steven R. Biegler and has 63 parishes, 39 priests, 28 deacons, and six Catholic schools.

The Diocese seeks a Director of Mission Advancement at an exciting time for the Diocese. The Director reports to the Executive Director of Wyoming Catholic Ministries Foundation (WCMF). The position is responsible for annual and major gift fundraising initiatives to meet both the short and long-term funding needs of WCMF and its partner ministries including but not limited to the Catholic Charities of Wyoming, Diocese of Cheyenne, St. Joseph’s Children’s Home, St. Joseph’s Society, and St. Paul’s Newman Center.

Key areas of responsibility include:

- Development planning;
- Annual and major gifts; and,
- External communications.

Learn more about the Diocese and its ministries on its website [here](#).

Candidates must have a BA/BS in Business Administration, Marketing, Communications, Public Relations, Non-Profit Administration, or related field with a minimum of 1 – 3 years of professional experience in business or a non-profit environment. He/she must be able to communicate effectively in both the written and spoken word and have an ability to understand, appreciate, and communicate a passion for the work of the Catholic Church throughout Wyoming. Additionally, candidates must be a practicing Catholic of proven faith, good morals, and good reputation.

The search committee is on a fast-track to identify and secure its next Director of Mission Advancement. Interested candidates can begin exploring this exciting opportunity by immediately contacting our team. All inquiries and applications will be treated with the highest degree of confidentiality and with the greatest respect.

This search is moving at a swift pace. Connect with us today!

Candidates are expected to be available to assume the responsibilities of the position in the Summer of 2023. This search is moving at a swift pace. Connect with us today!

To apply, please submit the following materials as separate PDF attachments in one email to Michael Furey:

- Letter of Interest expressing what draws you to this exciting and unique leadership opportunity in Wyoming, and how your experiences have prepared you to serve in this role.
• Current resume with all appropriate dates included.
• List of five references with names, relationships, phone numbers, and email addresses. References will not be contacted without your knowledge and approval.
• Please include the Diocese of Cheyenne in the subject field.

Salary: $90,000

CONTACT

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