



Chief Resource Development Officer

About the Colorado Mountain Club:

The Colorado Mountain Club is the state's leading organization dedicated to education, recreation, and conservation. Founded in 1912, the CMC acts as a gateway to the mountains for novices and experts alike, offering an array of year-round activities, events, and schools centered on the outdoors. To ensure the continued enjoyment of Colorado's pristine places, the CMC also leads efforts to protect wild and public lands with its conservation and stewardship programs. We are your Colorado outdoor community.

The Mission Statement for the CMC was adopted in 1912 and has remained unchanged for over 100 years:

- To unite the energy, interest and knowledge of the students, explorers and lovers of the mountains of Colorado;
- Collect and disseminate information regarding the Rocky Mountains on behalf of science, literature, art, and recreation;
- Stimulate public interest in our mountain areas;
- Encourage the preservation of forests, flowers, fauna and natural scenery;
- Render readily accessible, the alpine attractions of this region.

For more information about the Club, please visit www.cmc.org.

The Opportunity:

Our organization is currently seeking a Chief Resource Development Officer to oversee our donor relations program and manage our fundraising initiatives. The successful candidate will be responsible for oversight of our non-profit's fundraising campaigns, communicating with current and prospective donors, fundraising events, and building a stronger development team for our organization. This position involves oversight of individual and corporate gifts as well as planned and capital giving campaigns. If you have a strong background in non-profit fundraising and event management, we encourage you to apply.

This team member must be extremely well-organized and competent in team management. Communication skills and attention to detail are critical and the primary path to success. A passion for outdoor recreation is a must and authenticity in some area of mountain-craft will separate a candidate from other applicants. The CRDO reports directly to the Executive Director and will direct the work of two staff members. The CRDO will also work closely with our Board and, specifically, the Fund Development Committee of the Board.

Essential Duties and Responsibilities:

- Evolve and oversee our individual and corporate fundraising team
- Help identify prospective individual and corporate donors and develop strategies to cultivate those relationships
- Help maintain ongoing communications with private and corporate donors
- Research donor relation programs at local, state and federal level
- Ensure timely and accurate report deliveries to funders and management
- Collaborate with staff on the management and planning of fundraising events and donor receptions
- Help develop print marketing collateral related to fundraising in collaboration with our advertising department

Experience/Qualifications:

- Bachelor's Degree in Business Administration, Communications or related field
- 8+ years' fundraising experience
- Foundation relationship and grant writing experience
- Familiarity with fundraising database management
- Working knowledge of Microsoft Office suite
- Excellent written, interpersonal and verbal communication skills

Compensation:

CMC will offer the successful candidate a competitive compensation and benefits package, comparable to a nonprofit our size. Salary range: \$65,000-\$75,000.

Application Process:

Cover letter and resume should be sent in MS Word format to keeganyoung@cmc.org. Top candidates will be contacted for a preliminary phone interview. No calls please.

Non-Discrimination:

Colorado Mountain Club firmly supports the principle and philosophy of equal opportunity of all individuals, regardless of age, race, gender, creed national origin, disability, veteran status or any other protected category, pursuant to applicable federal state or local law.