



Southern College of Optometry, one of the leading schools of optometric education in the United States located in the Memphis Medical District, is currently seeking a Donor Relations Manager. Reporting to the Director of Development, the manager's primary responsibility is the identification, cultivation, solicitation and stewardship of prospects for mid-level gifts of \$1,000 to \$10,000. The incumbent will also be responsible for managing the college's Annual Giving and Donor Relations programs.

The ideal candidate will possess a Bachelor's degree or equivalent level of training and experience. A minimum of three years of relevant experience is required. Experience in higher education or healthcare fundraising is preferred. A proven ability to work successfully in a collaborative, team-oriented environment and to effectively manage cross-organizational working relationships is required. The incumbent must maintain complete confidentiality of all matters pertaining to office operations and donor, alumni and student information. Some evenings, weekends and travel will be required to support Institutional Advancement programs.

SCO offers a competitive salary (starting at \$47,512) and a comprehensive benefits package which includes medical and dental insurance, free eye care for employees and their dependents, discounted optical materials and services, 403(b) retirement savings plan, Paid Time Off and 18 holidays.

Southern College of Optometry is committed to preparing future generations of our nation's optometrists to serve diverse patients and communities in the United States and around the world. In support of our mission to "educate the best possible healthcare providers," SCO values the strengths that diversity and inclusion bring to the educational and healthcare experiences of our students.

SCO does not discriminate on any basis within our educational programs or in our employment practices. Our success as an academic institution requires an ongoing

commitment to fostering an accepting and inclusive campus atmosphere because we recognize that each individual deserves to feel included and respected.

Qualified applicants may apply at: [www.sco.edu/career-opportunities](http://www.sco.edu/career-opportunities). Questions regarding the position may be directed to: [jfrazier-scott@sco.edu](mailto:jfrazier-scott@sco.edu).