



Board of Directors - General Operations

The Western Massachusetts Chapter of AFP has a Board of Directors that consists of members who are expected to work together to promote and advance the profession of philanthropy in our geographic area. Each Director has a specific area of responsibility and all are encouraged to work together to achieve the Chapter's strategic goals.

This Chapter refers to its governing board as the Board of Directors and it shall consist of not less than five (5) or more than thirty-five (35) individuals (including the officers) who shall be elected by the members of the Chapter. All directors shall be members in good standing of the Association and the Chapter. Directors shall serve without compensation.

Specifically, each Director shall:

- Be an AFP member in good standing.
- Endeavor to attend all board of directors meetings.
- Participate in chapter activities and make a gift to the Every Member Campaign
- Prepare a written report for the Board of Directors meetings.
- Submit written reports when unable to attend a Board of Directors meeting.
- Recruit committee members willing to actively serve and to mentor new members.
- Formulate goals with respective Chair and committee members.
- Encourage committee members to make a personal financial commitment to the AFP Every

Member Campaign.

- Provide committee members with a copy of responsibilities and timeline, and inform committee members in areas of general chapter procedures and policies.
- Hold meetings as needed with committee members to focus on planning and evaluating all events and projects.

The Chapter's Board of Directors shall govern, manage, supervise, and control the business, property and affairs of the Chapter consistent with the strategic plan, policies and procedures, Articles of Incorporation and Bylaws of the chapter and the Association. No action taken by the Chapter Board of Directors shall conflict with action taken by the Association's Board of Directors.

Chapter Board of Director Meetings. The Chapter Board of Directors shall meet at least once a year in person on such dates and at such times and places as the Chapter Board of Directors shall determine. Additional meetings of the Board may be held as determined and scheduled by the Chapter Board of Directors. Written notice of meetings of the Board shall be given to Directors at least ten (10) days prior to the meeting. Directors may participate and vote in Board meetings held by telephone conference call, unless otherwise provided by applicable law.

Directors shall serve one year terms. No director may serve more than eight years consecutively on the chapter board unless also serving as president, president-elect or immediate past president. A one-year break in service is required otherwise.