

## **Posting: Strategic Philanthropy Advisor (Part-time/Volunteer)**

**Vancouver Island Counselling Centre for Immigrants and Refugees VICCIR** is a Victoria-based non-profit dedicated to supporting the healing and integration of immigrant and refugee individuals, families and communities through mental health services that are trauma-informed, culturally safe and accessible.

We are at a critical growth phase and seek to elevate our fundraising capabilities to expand our local and regional impact.

### **The Opportunity:**

We are seeking a seasoned **Major Donor Cultivation Professional** to join us as a strategic partner. This part-time, flexible role is ideal for a retired executive or a consultant who wants to donate their expertise to a meaningful cause. You will lead the design and execution of our major gift strategy, targeting foundations and corporate partners.

### **Key Responsibilities:**

- **Strategic planning:** Develop a multi-year major door cultivation and stewardship roadmap.
- **Relationship Management:** Identify, research, and nurture high-value relationships with foundations and corporate funding agencies.
- **High-Level Solicitation:** Lead “the ask” and support the Executive Director and Board in donor meetings.
- **Victoria and British Columbia Networking:** Leverage local knowledge of Vancouver Island and British Columbia philanthropic landscape to bridge connections.

### **Qualifications:**

- **Proven Track Record:** Experience securing 5- and 6-figure gifts from foundations or corporations.
- **Strategic Mindset:** Ability to translate mission goals into compelling cases for support.
- **Local Expertise:** Strong familiarity with Victoria-area funding agencies and BC-wide charitable foundations.
- **Ethics-Driven:** Commitment to AFP and Imagine Canada ethical standards.

### **Commitment and Compensation:**

- **Schedule:** Part-time (approx. 5 – 10 hours per week).
- **Remuneration:** We are looking for a dedicated individual willing to donate their time (pro-bono) or work on a modest fixed-fee/stipend basis (please note: we strictly adhere to ethical guidelines and do not offer contingency or commission-based pay)

### **How to Apply:**

Please send a brief summary of your fundraising experience to Isabelle Charland at [isabelle@hrinternational.ca](mailto:isabelle@hrinternational.ca)