



Associate Director, Vancouver Island  
Full-Time, Permanent  
Victoria, BC

The BC Cancer Foundation is at the forefront of a transformative era in cancer research and care.

As the fundraising partner of BC Cancer, we are driving bold initiatives that inspire hope and save lives. Cancer is the largest health challenge globally, and we are mobilizing communities, partners and collaborators across British Columbia to accelerate wild-impact solutions.

With a team of over 90 staff across five sites, more than \$110 million in annual revenue, and a donor base of over 80,000, we are one of the province's largest non-profit organizations. We have a purpose-driven, high-performing culture – fuelled by talent, data and technology to accelerate progress and shape the future of cancer care.

We are a *passionate, professional and positive* team committed to advancing cancer research and supporting patients and families throughout their journey.

### About the Opportunity:

Reporting to the Associate VP, Vancouver Island, the Associate Director, Vancouver Island will help lead and grow the Foundation's major gift program for the Vancouver Island region.

The Associate Director will manage a portfolio of high-value donors and prospects, develop regional strategies, and collaborate with internal and external partners to ensure alignment between donor priorities and institutional goals.

### Responsibilities will include:

#### Fundraising & Donor Engagement

- Manage a portfolio of major gift donors and prospects, with a focus on cultivating, soliciting, and stewarding transformational contributions.
- Support the development and execution of the annual major gifts plan for the Vancouver Island region.
- Identify and pursue new opportunities for philanthropic investment in alignment with BC Cancer's clinical and research priorities.
- Use donor research and data insights to inform prospect strategies and engagement plans.



## Campaign Strategy & Execution

- Contribute to leading, planning and executing regional and province-wide campaign efforts.
- Collaborate with fundraising leads across the province to ensure coordinated, strategic, and aligned campaign activities.
- Support province-wide campaigns and fundraising initiatives as needed

## Stakeholder & Community Engagement

- Build strong relationships with BC Cancer staff, scientists, and site leaders to ensure fundraising efforts reflect institutional needs.
- Represent the Foundation at community events, donor engagements, and regional initiatives to enhance visibility and deepen relationships.

## Team Collaboration & Leadership

- Collaborate closely with internal colleagues and external partners to support integrated fundraising strategies across the Foundation.
- Provide guidance and mentorship to regional fundraising staff, fostering a collaborative and high-performing team culture.

## Qualifications

- 8-10 years' experience in fundraising / donor relations, or an equivalent combination of education, training and experience
- Proven success in securing major and transformational gifts
- Experience in contributing to or leading multi-million-dollar campaigns
- Exceptional communication and relationship-building skills
- Strong strategic thinking with a track record of executing complex initiatives
- Experience working with senior leaders, medical professionals, scientists, and community stakeholders
- High level of professionalism and discretion in handling sensitive and confidential information
- Familiarity with fundraising tools and CRM platforms such as Raiser's Edge is an asset
- Valid BC driver's license and access to reliable transportation

## Preferred Attributes

- Experience working in health care, research, or academic institutions
- Familiarity with Vancouver Island's philanthropic and nonprofit landscape
- A collaborative, mission-driven mindset with a passion for community impact
- Ability to engage and inspire donors from diverse communities and backgrounds



Salary Range: \$85,000 - \$111,000

#### What We Offer

- 5 weeks' vacation plus office closure between Christmas Eve and New Years, as well as half days office closures before each statutory holiday
- Comprehensive benefit package including coverage for health, dental, vision and various paramedical services, plus participation in the Employee & Family Assistance Program
- Participation in the Municipal Pension Plan

BC Cancer Foundation is committed to fostering, cultivating and preserving a culture of diversity & inclusion. All qualified applicants will receive consideration for employment regardless of age, ethnicity, gender identity or expression, language, national or Indigenous origin, family or marital status, physical and mental ability, political affiliation, race, religion, sexual orientation or socio-economic status.

If this position is of interest to you, please apply online at:

<http://bccancerfoundation.com/about-us/careers>