

# 2019 Professionals Forum Outstanding New Fundraising Professional AFP Calgary & Area Chapter

## NOMINATION INFORMATION

**Purpose:** To annually recognize a relative newcomer to the fundraising profession (with 3 - 7 years of fundraising experience) who has made a significant contribution to the development of ethical fundraising in the region. The Honouree will be an individual who shows great promise in continuing to make a significant long-term contribution to the fundraising profession and promote the advancement of the work in the philanthropic sector by supporting the AFP Global Mission and Vision.

**AFP Mission:** The Association of Fundraising Professionals empowers individuals and organizations to practice ethical fundraising through professional education, networking, research and advocacy.

**AFP Vision:** To stimulate a world of generosity and positive social good through fundraising best practice.

### Honouree for 2019 Outstanding New Fundraising Professional

This achievement honours an outstanding individual who is relatively new to fundraising profession. Each question is graded from 0 (has not demonstrated proficiency in the category) to maximum points (demonstrated exceptional credentials in the category). Nominations will be considered based on the responses to the following criteria:

- 1) Summarize nominee's fundraising career including role, organization, duration and responsibilities.  
These are paid – NOT VOLUNTEER – roles. (0 – 15 points)
- 2) Describe nominee's length of fundraising career (minimum of three years and maximum of seven years)  
Highlighting career achievements including examples of surpassing goals, targets and/or objectives. (0 – 20 points)
- 3) Describe nominee's short-term (present to five years) and long-term (five to ten years) career objectives.  
(0 – 15 points)
- 4) Describe nominee's volunteer engagement/involvement with AFP Calgary & Area Chapter. (0 – 10 points)
- 5) Describe nominee's community involvement and investment including volunteer positions (annual time and duration) and financial support to non-profit organizations. (0 – 15 points)
- 6) Describe any awards and honours nominee has received for his/her career or community work. (0 – 10 points)
- 7) Describe nominee's commitment to professional development including fundraising conferences, workshops, webinars and certification (CFRE/ACFRE). (0 – 15 points)

### Selection Process

Nominations for this award may be submitted by a supervisor of the nominee, an individual AFP member, an AFP Chapter or a community member or agency who is not a member of AFP. Completeness of information is essential for consideration. The Honouree will be selected by a panel of judges comprised of senior members of the fundraising profession and may include one or more member(s) from the broader community. Because of the number of applications submitted, it is not possible to provide nominators with written evaluations of their entries. If, in the opinion of the panel of judges, no applications meet the criteria, no Honouree will be awarded.

### Presentation & Celebration

The Honouree selected will be celebrated as part of 2019 Professionals' Forum in Calgary. The Honouree must attend the recognition ceremony at the Professionals' Forum scheduled for **November 2019** (final date to be confirmed) and must be willing to have biography, photos and videos prepared in advance of the activities at the Professionals' Forum. The names of the other nominees will not be released or published.

**DEADLINE: Tuesday, June 18, 2019 at midnight.**

Please submit your nomination and all attachments (in pdf format) by email to: [info@afpcalgary.com](mailto:info@afpcalgary.com)

If you do not receive email confirmation of receipt of your nomination, please call the AFP Calgary and Area office at (403) 297-1033. For more information, either call the AFP Calgary and Area office or check the AFP Calgary and Area website: <https://community.afpnet.org/afpcalgaryareachapter/home>.



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## NOMINATION FORM

Nominee Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Nomination Submitted by:

Nominator is:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Direct Supervisor            | <input type="checkbox"/> AFP member                        | <input type="checkbox"/> AFP Chapter or |
| <input type="checkbox"/> Community member             | <input type="checkbox"/> Agency who is not a member of AFP |   |
| <input type="checkbox"/> Other (please specify) _____ |  |   |

Nominator Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Please check all the boxes that apply:

- ☐ In making this nomination, I have confirmed that the nominee is willing to allow their name to stand for this honour and the nominee has signed the nominee disclaimer.
- ☐ I have informed the nominee that the media may contact them for an interview.
- ☐ I have informed the nominee that they may be asked to participate in a video.
- ☐ I have asked the nominee if they are willing to sit for potential formal photographs.
- ☐ I have limited the nomination narrative to three pages (12 point font with 1" margins).
- ☐ I have numbered each criterion and addressed each one separately in narrative form.  
(Entries will be judged on each of the criteria. Narrative should contain complete, clear and concise answers to the criteria).
- ☐ I have included a quote from my nominee referencing the importance of philanthropy in the nominee's life or community.
- ☐ I have included (in pdf format and emailed to the AFP Calgary and Area office) the full nomination package including the nomination form, narrative, quote from nominee (as outlined above) and three letters of support.
- ☐ I am aware and have informed the nominee that the Honouree selected may be submitted for consideration for the corresponding AFP International Award.
- ☐ To the best of my knowledge, the applicant/nominee has not been involved with any unethical fundraising or criminal activity.
- ☐ I have confirmed with the nominee that he/she will be available for the recognition ceremony at the 2019 Professionals' Forum in November of 2019 (specific date to be determined)
- ☐ I am aware the deadline for all documents is Tuesday, June 18, 2018 at midnight.

**NOMINATION SUBMITTED BY:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**NOMINEE DISCLAIMER:**

I \_\_\_\_\_ have read the above requirements and agree to let my  
(Full name of Nominee)

name stand for nomination for the AFP Calgary & Area Chapter's Outstanding New Fundraising Professional Award

\_\_\_\_\_  
Nominee

\_\_\_\_\_  
Date (Month/Day/Year)

Job Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_