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Executive Director

The Calgary Drop-In & Rehab Centre

Location: Calgary, Alberta

For more than 50 years, the Calgary Drop-In & Rehab Centre (the “DI”) has delivered services and supports to people at risk of or experiencing homelessness.

Open 365 days a year, twenty-four hours a day, the DI’s emergency shelter can sleep nearly 1,000 people nightly and services approximately 3,000 meals daily. Each year, more than 10,000 Calgarians experiencing mishap, homelessness, marginalization and extreme poverty count on the DI for access to emergency shelter, health services, community resources, and housing supports. The DI relies heavily on the kindness of Calgarians to fund its +50 programs and services.

Our mission is to create thriving and prosperous communities, within and outside the walls of our organization. Our mission is to alleviate the impacts of poverty by (re)establishing an individual’s capacity for independent living. And we do that by providing shelter, housing, and wrap-around supports to Calgary’s most vulnerable people – those experiencing homelessness and those struggling through extreme poverty. The DI focuses on single adults and refers families, youth or others to specialized agencies serving that particular ‘community’.

The Executive Director (“ED”), in partnership with the DI’s Board of Directors, will lead the DI into the next phase of its history. The ED will represent the DI and act as principal liaison with various constituencies including agencies, governments, donors, sponsors and volunteers. This leader will represent the public face of the DI and may be called upon to speak to private and public organizations and to the media. The ED will provide professional and strategic leadership to all components of the organization, and will set the standards for professional conduct, leadership and dedication to the organization.

This leader works collaboratively with internal and external stakeholders in a strong team environment; demonstrates flexibility in organizing and undertaking work; shows a high degree of initiative, discernment, creativity and resourcefulness; exhibits excellent communication and relational skills; demonstrates thoughtfulness and intelligence in decision making; and has an unwavering focus on outcomes for the vulnerable.

The Executive Director will have a minimum of ten years of senior leadership experience in a dynamic environment, with significant business and management experience, preferably with a deep understanding of the not-for-profit sector. They will have experience dealing effectively with a board of directors, an executive management team, a host of volunteers, donors, industry sponsors and government stakeholders. Additionally, this leader will have the ability to work collaboratively and constructively at all levels of the organization, and across the social services sector in the region.

To apply for this position, please submit your application and related materials to calgaryopportunities@boyden.com and **state the title of the position in the subject line of your e-mail.**

We thank all applicants for their interest, however only those under consideration for the role will be contacted.