

Position Title : Development & Volunteer Coordinator

Organization : Niagara Lutheran Health Foundation & The GreenFields

Salary: \$48,000 - \$52,000 Annually

AFP-WNY Post Date: 3/14/24

DEADLINE TO APPLY: open

We're a growing, fast-paced non-profit organization searching for a Development & Volunteer Coordinator to help strengthen our Foundation team. You'll have the opportunity to build a meaningful career, while enjoying perks such as a 3,000 sq. ft. fitness center, tuition reimbursement, medical benefits, and on-site childcare.

Join us and make an impact in our organization and in the community.

Responsibilities include:

- Coordination of fundraising campaigns
- Donor communication and recognition
- Foundation database input/output
- Volunteer recruitment and communication
- Event coordination

Qualifications required:

- Bachelors' degree
- Proficiency in Microsoft Office
- Knowledge of Raisers Edge database a plus
- Resume with cover letter

To apply, please send resume and cover letter to:

David McMullen

Executive Director of Development & Marketing

Niagara Lutheran Health System

5959 Broadway St., Lancaster, NY 14086

Email: dcmullen@niagaralutheran.org

Phone: 716-684-0202, ext. 1806