**2023 Request for Proposal Application**

**Please upload to our website when completed:**

**https://community.afpglobal.org/afppaeasternchapter/rfp**

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| Presentation Type: | **Keynote Speaker** | **Workshop Presenter**  |
| Speaker Name/s: |  |
| Contact Information: | Phone: | E-mail:  |
| Website: | Social:  |
| Presenter Biography: *\*Attach bio if more* *space is needed*  | Degrees/Certifications: |
| Employer/Affiliations: |
|  |
| Session Title:*\*If multiple submit menu as attachment* |  |
| Session Description:(150 words max) *To be used for promotional material*  |  |
| Target Audience: Designate defined audience in “other” category i.e. small shops, major gifts, executive directors, etc.  | Fundamentals(1-3 years) | Intermediate (4-7 years) | Advanced (8+ years) | Other: |
| Session Deliverables, Learning Expectations: |  |
| Please select preferred presentation quarter | January- March, 2023 | April- May, 2023 | June-August, 2023 | September -December, 2023 |
| ***Keynote only\*****Please share information and submit sample of presentations you have done.* | In person \_\_\_Virtual \_\_\_Both \_\_\_ | Venue or Audience: | Date/s: | Comments: |
| *Presentation Preferences:*  | In person: Y/NVirtual: Y/N | Permission to record session for future use:Yes/No | Special requirements:  |
| Fees: | Speaker fee: $\_\_\_\_\_\_\_\_\_\_\_ Other fees: $\_\_\_\_\_\_\_\_\_\_\_\_Explain other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Sponsor Opportunities: | Please indicate interest in learning more about:Sponsorship: \_\_\_\_\_ Program Ad: \_\_\_\_\_ Vendor/Exhibitor: \_\_\_\_\_ |

**Questions can be sent to Christe Konopitski, Chapter Manager, via e-mail at** **director@afpglv.org**

**Applications are accepted year-round and reviewed quarterly**

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| **Presentation Period** | **Proposal Deadline** |
| January -March, 2023 | December 15, 2022 |
| April – May, 2023 | January 31, 2023 |
| June -August, 2023 | March 31, 2023 |
| September – December, 2023 | June 30, 2023 |

* Presenters are expected to promote on LinkedIn with the registration link (*to be provided).*
* Consultants are encouraged to co-present with a professional from the nonprofit sector.
* Presentation slides and handouts must be provided 3 weeks in advance of confirmed session date.