**The Director of Development will develop and execute a fundraising vision and strategy to support the goals and mission of Mountain Shadows Support Group. This will include but is not limited to growing our donor base; building and maintaining relationships with donors and prospects; developing a strategic plan for securing major donations; planning and executing fundraising events; developing and overseeing a comprehensive planned giving program, tracking and recognizing donations and data management. The Director of Development will also attend and support various events held by the organization and ensure a strong social media presence for these events.**

**The ideal candidate will be highly motivated to achieve or exceed annual fundraising goals with a broad knowledge of the principles of fundraising and marketing. Ability to seek out fundraising opportunities, research/gather necessary information, meet deadlines and prioritize a must!**

* **2-3 years of non-profit fundraising experience**
* **Previous public speaking experience**
* **Strong communication skills, both verbal and written**
* **Excellent interpersonal skills**
* **Excellent organization and project management skills**
* **Ability to multitask**
* **Ability to work independently with minimal supervision and guidance**
* **Non-profit grant writing experience preferred**

**Please submit cover letter, resume and a sample donation appeal letter to:** **HR@MtnShadows.org****. Please put Director of Development in the subject line of your e-mail.**