



Development Operations Data Manager

Location: Bethel, CT (Hybrid)

Salary: \$70-72k/year DOE

Are you a detail-driven data professional who thrives behind the scenes of successful fundraising? Ability Beyond is seeking a **Development Operations Data Manager** to power our fundraising efforts through strong systems, clean data, and exceptional donor stewardship.

In this highly collaborative role, you'll play a critical part in ensuring our donors have a seamless, high-quality experience - while equipping our Development team with the data, tools, and insights they need to succeed.

What You'll Do

As our Development Operations Data Manager, you will serve as the backbone of our fundraising infrastructure:

- **Lead Gift Processing & Data Integrity**
 - Manage all gift processing across Raiser's Edge NXT and digital giving platforms
 - Ensure accuracy, compliance with accounting standards, and adherence to internal controls
- **Own Fundraising Systems & Reporting**
 - Maintain and optimize donor records, queries, reports, and dashboards
 - Generate lists for appeals, events, and stewardship activities
 - Partner with Development staff to provide data insights that support fundraising strategy
- **Drive Financial Alignment & Audit Readiness**
 - Act as the primary liaison between Development and Finance
 - Support reconciliation processes, year-end close, and annual audit preparation
 - Oversee pledge tracking, donor invoicing, and year-end giving statements
- **Manage Raiser's Edge NXT**
 - Maintain database health, data standards, and best practices
 - Provide user support and training to team members
 - Troubleshoot system issues and improve workflows
- **Enhance Donor Experience**
 - Ensure timely and accurate gift acknowledgments and receipts
 - Respond to donor inquiries with professionalism and care
 - Support seamless donor communications and engagement tracking
- **Strengthen Data Processes**
 - Continuously improve database structure and workflows
 - Prepare targeted mailing lists for appeals, events, and outreach campaigns



What You Bring

- 5+ years of experience in fundraising operations, gift processing, or database management
- Hands-on expertise with Blackbaud Raiser's Edge NXT (required; certification a plus)
- Strong proficiency in Excel and data management tools
- Demonstrated experience handling complex revenue tracking and reconciliation
- Exceptional attention to detail, organization, and problem-solving skills
- Ability to manage multiple priorities and meet deadlines with accuracy
- Clear communicator who can translate complex data into actionable insights
- A collaborative, "can-do" mindset with a commitment to confidentiality and integrity

Why Join Ability Beyond?

At Ability Beyond, your work directly contributes to meaningful impact. You'll join a mission-driven team dedicated to expanding opportunities and improving lives—while bringing excellence and innovation to every aspect of fundraising. Other benefits include:

- Generous benefit package (medical, dental, vision, pet insurance)
- Paid time off (increases over years of service)
- Self-directed retirement plan options (403B)
- PSLF loan forgiveness eligibility
- Access to an Employee Assistant Program including mental health resources
- Ongoing diversity, equity, inclusion, & belonging initiatives
- A culture of appreciation, respect, and teamwork

Work Environment

- Hybrid schedule: **3 days in the office, 2 days remote**
- Occasional evening/weekend availability for events and key initiatives

Interested in applying?

Email kara.chamberlain@abilitybeyond.org or apply on our website here:

<https://careers.abilitybeyond.org/jobs/17753544-development-operations-data-manager>

Learn more about what we do on our website at www.abilitybeyond.org or visit our YouTube channel to see our work in action! <https://www.youtube.com/@abeyonddisability>