

The Chief Development Officer serves as a key member of the Advancement Department and will be a lead player in strategy related to major giving to this educational multimedia organization.

The successful candidate will forge and maintain relationships to build PBS Hawaii's community impact and financial resources.

Working with the CEO and reporting to the Vice President of Advancement, this professional will have primary responsibility for establishing and implementing a progressive program in major and planned gifts, including the development of key external alliances in philanthropy.

Responsibilities

- Work with the VP of Advancement and other top staffers to develop and implement the organization's fundraising vision
- Have primary responsibility for development and execution of proposals and gift agreements
- Oversee and research funding sources and trends
- Implement a stewardship program aimed at cultivating deeper ties with donors.
- Monitor and report regularly on the progress of the major gifts program

Experience

- Demonstrated success in forging, keeping and expanding relationships with donors; and proven ability to secure major gifts
- Excellent communications skills, both written and oral; ability to influence and engage a wide range of donors and build long-term relationships
- Ability to work without close oversight, with excellent organizational and time management skills, and a team player who will productively engage with others at varying levels of seniority within and outside of PBS Hawaii'i
- Authenticity, high energy and passion for PBS Hawaii mission
- Donor-centric vision
- A professional and resourceful style; takes initiative, and is able to manage multiple tasks and projects at a time
- Bachelor's degree or relevant work experience

To apply, please go to our website, www.pbshawaii.org/jobs/ and download full-time application. Submit completed application, with your resume and cover letter by **May 31, 2019**.

PBS Hawaii

Attention: Human Resources
315 Sand Island Access Road
Honolulu, Hawaii 96819

Email to humanresources@pbshawaii.org

Fax to (808) 462-5090

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PBS Hawaii is a 501(c) (3) nonprofit organization and Hawaii's sole member of the trusted Public Broadcasting Service (PBS). We advance learning and discovery through storytelling that profoundly touches people's lives. We bring the world to Hawaii and Hawaii to the world. pbshawaii.org | [facebook.com/pbshawaii](https://www.facebook.com/pbshawaii) | [@pbshawaii](https://twitter.com/pbshawaii)