

Data Engineer
Forge Breast Cancer Survivor Center
Date Posted: April 8, 2019



Data Engineer
Contract Position

Organization Summary:

Forge Breast Cancer Survivor Center (Forge) offers support, knowledge, strength, and direction to breast cancer survivors and their loved ones. Forge is a partnership created by Brookwood Baptist Health, The Community Foundation of Greater Birmingham, Grandview Medical Center, St. Vincent's Health System, and UAB Medicine. Through Forge, all those touched by breast cancer can bond with others to **Forge a new future.**

Job Summary:

Forge is seeking an energetic, results-driven and highly organized individual to join our team as Data Engineer. This role is initially planned for an as-needed contract basis but may have the opportunity for part-time or full-time work depending upon the needs of the organization and the contractor. The Data Engineer will be responsible for the data and outcomes management for the high-impact programming that Forge offers the community.

Responsibilities:

- Analyze data details and accuracy
- Evaluate existing data collection processes and systems and make suggestions for improving efficiency and streamlining processes
- Create custom solutions, especially regarding database and/or software assessment tools
- Report outcomes based upon data collected for programs and client management
- Work directly with Forge's Data & Resource Coordinator and other Team Members to collect, evaluate, and report data that is most relevant for the organization and to be reported out to the community
 - Remain current with data and reporting trends in local and national business, nonprofits, and philanthropy
 - Make suggestions for improving reporting and new outcomes measures
- Other duties as assigned

**Complexity of Work:**

Within scope of job, requires critical thinking skills, decisive judgment and the ability to work with minimal supervision. Candidate must demonstrate excellent problem-solving skills, superior attention to detail, excellent written and oral communication and a sense of humor. Must be able to work in a stressful environment.

Minimum Qualifications**Education:**

Bachelor's level degree; Advanced degree preferred

Work Experience:

Minimum of three years of experience in one or more of the following areas, preferably in a nonprofit setting: experience in information technology, business, database management, or outcome reporting.

Additional Preferred Qualifications:

- Valid driver's license and transportation
- Knowledge of Microsoft Office programs (Word, Excel, PowerPoint) and Google applications
- Proficiency in nonprofit database software management, preferably Salesforce
- Experience building out Salesforce applications or other assessment tool programs
- Experience with coding and developing software
- Data storytelling and presentation skills

How to Apply:

Email your resume, cover letter, three professional references (one of which must be a supervisor), and a writing sample to Forge's Executive Director, Caroline McClain: caroline@forgeon.org.