



Job Posting Requirements

In order to ensure the timeliness and efficacy of your job posting, please make sure your job posting includes the following:

Relevant content: Job postings must be related to fundraising, development, nonprofit marketing/communications, and/or nonprofit management (executive director, program director, etc.).

Salary range: As part of our ongoing commitment to creating space in the nonprofit sector for new voices that truly reflect the people that our organizations serve, we ask all organizations to include the following in Job Descriptions:

Did you know Governor Hochul passed salary transparency legislation that is expected to go into effect in September 2023? Legislation S.9427-A/A.10477 establishes a pay transparency law in New York State, requiring employers with four or more workers to list salary ranges in advertisements or postings for job opportunities and promotions.

More information can be found here: Governor Hochul Signs Legislation Establishing Statewide Pay Transparency Law | Governor Kathy Hochul (ny.gov)

Work Location: In order to further support transparency for job seekers, we ask you to indicate in your posting if the position is site-based (and where that site is located), hybrid (partially on-site and partially remote), or remote.

Ready to Post?

Please email your job posting to ghvafp@gmail.com. Your information will be reviewed, edited if needed, approved and posted as outlined above. Your organization will be invoiced within 3-5 business days.

Each job posting will remain live on the Job Center for 2 weeks or until filled. Please email ghvafp@gmail.com when your position has been filled.