

**Association of Fundraising Hampton Roads Chapter
Board Member Agreement**

I, _____, recognize the important responsibility that I am undertaking as a member of the Board of Directors of Association of Fundraising Professionals Hampton Roads Chapter (AFP HR), and pledge to carry out in a trustworthy and diligent manner the duties and obligations of my role as a Board member. I understand my duties and responsibilities include the following:

CONFLICT OF INTEREST

Board members will avoid, wherever possible, conflicts of interest between position as a Board member and professional and personal life.

GOVERNANCE

Board members set policy that is compatible with the mission of the AFP International. They are active spokespersons for AFP and AFP HR. They will be well informed on mission, programs and needs. They are expected to follow and provide oversight for the implementation of policy.

PERSONAL GIVING

Board members are expected to make a personal leadership gift to AFP International annual fundraising campaign (currently called Be The Cause Campaign.)

PARTICIPATION

Board members are expected to make it a high priority to attend all meetings of the Board and committees as well as monthly luncheons. Board members are expected to prepare for board meetings. At a minimum, board members are expected to attend (or attend via phone) 80% board meetings per year. Board members are also expected to actively chair or participate in at least one committee. Board members are expected to attend National Philanthropy Day.

RECRUITMENT

Board members use their personal and business contacts to identify individuals and organizations that are prospects for membership and sponsorships for the AFP-HR and facilitate the introduction of the AFP-HR to these donors. They also identify future board members and assist with cultivation of those individuals.

STEWARDSHIP

Board members provide stewardship over the organization's financial matters and have responsibility for ensuring the AFP's financial strength and vitality. Board members are also privy to information about chapter members, such as contact information and personal interests. Due to the fact that chapter members entrust us to be stewards of their information, it is important that all information remains confidential, is not discussed with others and is not disclosed for any purpose outside of AFP sanctioned use.

SUPPORT OF THE GROUP

Board members are expected to work with and respect the opinions of peers who serve on this Board. Board members are also expected to positively support internally and externally all actions taken by the Board of Directors, even if holding a dissenting opinion.

If I do not fulfill my commitments to the organization, I will work with the Board President to address any concerns. If, for any reason, I find myself unable to carry out the above duties, I agree to resign my position as a Board member/officer.

Board Member

Date