



Connecting People Who Care with Causes That Matter

**Exciting Opportunity to be the President and CEO of a Community Foundation
Meeting Community Needs on the Outer Banks of North Carolina**

The **Outer Banks Community Foundation (OBCF)** seeks an experienced, engaging, and tech-savvy nonprofit leader to become its next **President and CEO**. OBCF is a 501(c)(3) organization that serves the Outer Banks area and was created to help meet local needs in Dare County and across all Outer Banks communities, from Corolla to Ocracoke Island. OBCF provides leadership in the field of philanthropy, supporting a diverse field of nonprofit agencies with grants, education, and guiding numerous donors toward their charitable goals. In addition, the Foundation brings financial market expertise and access to the local non-profit community. The President and CEO will be an advocate for improving community inequities and will have a passion for meeting community needs. Reporting to a 12-member Board of Directors, and working cooperatively, the President and CEO of OBCF will be responsible for providing leadership in the overall operation and development of the Foundation, including strategic direction, program development, operations, financial management, personnel management and community relations. With a staff of five, the President and CEO will manage \$22,335,506 of total assets including \$20,164,646 of endowed funds as of 12/31/2020. A leader with strong fiscal skills in multi-fund management is essential. Specifically, the President and CEO will work with the Board to match nonprofit and individual needs with grants that align with the Foundation's strategic priorities.

Simultaneously, the President and CEO will be the driver for resource development to achieve the Board's aspirations by increasing current and future endowment funds through her/his work with current and prospective donors on taxwise outright and estate gifts. Networking and collaboration through extensive community relations, education, and public relations implemented by effective communication management and measurement of outcomes by objective program evaluation will be essential responsibilities of the CEO.

To be considered, candidates must have a minimum of a bachelor's degree from an accredited institution; a master's degree is preferred. The Board prefers 7-10 years of progressive nonprofit experience, including three in a leadership role, along with demonstrated successful fundraising track record and program management experience. The salary range is \$80,000-105,000 with a median of \$89,000. Generous benefits are offered to include health, vision and dental insurance, retirement, and a paid leave program. The Foundation office is located in Southern Shores, NC while serving all of the Outer Banks communities across 200 square miles of barrier islands. Regular travel in and around the service area will be a requirement of the position. Relocation to the area within a negotiated period of time is an expectation of the Board. **To confidentially apply for this position**, go to

<https://agency.governmentjobs.com/developmentalassociates/default.cfm> and click on the **President and CEO – Outer Banks Community Foundation** link. To learn more about the selection process, visit [Client Openings](https://developmentalassociates.com/client-openings/) (or copy and paste into your browser: <https://developmentalassociates.com/client-openings/>). All applications must be fully completed and submitted online via the Developmental Associates application portal – NOT to the OBCF website, nor any other external website; it is not sufficient to send only a resume. Resumes and cover letters can be uploaded with the application. Application review begins April 5, 2021. Finalists will participate in virtual interviews and skill assessments on May 11-12, 2021. Interviews with the Board will follow at a subsequent time. All *inquiries* should be emailed to hiring@developmentalassociates.com. Developmental Associates, LLC is managing the recruitment and selection process for this position.