

## **Director of Alumni and Parent Relations**

Founded in 1775, Hampden-Sydney College has been in continuous operation for 243 years, making it the tenth oldest institution of higher learning in the United States. The campus' beautiful 1300 acres are located on the outskirts of the picturesque Farmville, Virginia, 60 miles southwest of Richmond.

Hampden-Sydney is proud of its commitment to the traditional liberal arts and to the education of young men. As small colleges seek to articulate distinctive identities, Hampden-Sydney can boast of a model with proven results: the College graduates men at a rate 9 percent higher than the national average for men at all colleges and universities. Led by President Larry Stimpert, now in his second year at the helm, and guided by the tenets of a strategic vision, the College is well positioned to advocate for significantly increased philanthropic investment from among its passionate, dedicated alumni, parents, and friends.

To continue to build and expand upon its mission of "forming good men and good citizens" Hampden-Sydney College seeks an outstanding leader to serve as its Director of Alumni and Parent Relations.

The Director provides leadership, administration, and planning of a coordinated program of activities, such as social, educational, and recreational events, volunteer opportunities, communications, and services to alumni and parents of current and former students on and off campus, for the purpose of developing mutually beneficial, strong ties between the College and its constituents. As a member of the Office of Institutional Advancement, the Director works closely with Annual Giving, Development, and Advancement Services in maintaining the alumni and parent engagement with the College with a mission to enhance the prospect of philanthropic effect. Furthermore, the Director collaborates with the Office of Marketing and Communication, Admissions Office, the Office of Career Services, and other members of the College community, including the faculty, to successfully carry out the responsibilities of this position.

Bachelor degree, preferably from Hampden-Sydney College, along with 1-3 years of previous experience, or equivalent combination of education and experience, are required. The Director will be working closely with the rest of the Institutional Advancement team, as well as various departments and constituents, therefore applicants must exhibit both flexible leadership and strong team mentalities. Of particular importance is a dedication to a liberal arts education and the ability to inspire the fullest level of support from staff, campus community, alumni, parents, and others. Candidates that demonstrate exceptional relationship and excellent communication and analytical skills, as well as those with the ability to approach problems with creativity, insight, innovation, and resourcefulness are particularly sought. Computer proficiency, preferably in Microsoft Office, Constituent Relations Management Systems, as well as advanced Content Management Systems, is favored. Furthermore, candidates must be willing to travel as well as to commit to working some evenings and weekends.

Confidential review of applications will begin immediately and continue until the position is filled. Applicants should submit a letter of interest, resume, and three letters of reference via [Interfolio](#). Address letters to: Ms. Sue V. Carter, Director of Human Resources, Cabell House, PO Box 127, Hampden-Sydney, VA 23943. Hampden-Sydney College welcomes applications from minority candidates and is an equal opportunity, affirmative action employer.