



AFP Greater Atlanta Chapter Small Shop Membership Grant

AFP Greater Atlanta Chapter (AFP Atlanta) is dedicated to creating a vibrant community of knowledgeable and skilled professional fundraisers. The chapter recognizes that there are small organizations with limited resources for professional development that would greatly benefit from an organizational membership with AFP. To extend the opportunity for membership to all organizations, AFP Atlanta offers a small shop scholarship for AFP International dues.

The Small Shop Membership Grant is a two-year commitment to pay AFP International's Small Shop annual membership dues. The grant will be given to a nonprofit organization that meets AFP International's definition of "small shop", and the recipient organization will identify a development staff member to participate in AFP.

Eligibility Requirements

- The applying organization must meet AFP International's definition of "Small Shop":
 - **Be a nonprofit organization** – individuals, consultants and for-profit entities are ineligible to apply for this scholarship
 - Have an operating budget of less than \$1,000,000
 - Have a fundraising department with less than two (2) Full time equivalent (FTE) staff
 - Be individually incorporated or otherwise organized as a separate entity in the laws of the specific country; and
 - Not be affiliated with a larger institution supporting their operations.
- The organization must subscribe to the *AFP Code of Ethical Principles and Standards* and promote the *Donor Bill of Rights*.

Grant Requirements

- The organization will designate one fundraising professional to receive the benefits offered in this membership category. Limit one membership per organization.
- If awarded, the organization must agree to the representative attending a minimum of eight (8) monthly meetings annually.
- The 2-year, non-renewable, small shop grant will serve as an organizational scholarship, thus transferable in the instance of staff transition. The grant will stay with the organization, not the individual.
- The organization will pay AFP Atlanta's chapter membership dues of \$55 per year for each of the two years.
- Provide a report at the end of the grant that shares how participation in AFP Atlanta positively impacted the organization's fundraising efforts.
- The organization must demonstrate a commitment to continuing to offer professional development opportunities to its development staff through AFP membership.

FAQs

Can organizations that are not members of AFP Atlanta apply for this grant?

The AFP Greater Atlanta Chapter Small Shop Scholarship application process will be open to all small shops who meet the aforementioned AFP small shop description. Prior AFP Membership is not required.

What is the grant amount?

The grant is a two-year commitment to pay AFP International's small shop annual membership dues of \$120 per year; a total financial commitment of \$240. Organizations receiving this grant are expected to fund the cost of AFP of Greater Atlanta's annual chapter dues of \$55 per year.

My development director was representing our organization, but she is no longer with us. Can another staff member attend?

The small shop grant is awarded to the organization, not the staff member, and is transferable in the instance of staff transition.

Who serves on the Selection Committee?

The selection Committee is comprised of the three most recent past presidents of AFP Atlanta Chapter's board of directors.

How is the Small Shop Grant funded?

Funding for AFP Atlanta Small Shop Grant will come from the Carlos Fund (a fund established for our chapter by the Carlos family to promote ethical and effective fundraising by funding special initiatives beyond the chapter's annual operating budget) as well as any annual funds raised that go over and above our annual expenses and operating reserve maximum.

How often will the scholarship be offered?

AFP Atlanta will offer two scholarship cycles per year. Scholarship application deadlines will be announced through the chapter e-newsletter, social media, at AFP Atlanta Chapter events, and on our chapter website.

How often can I apply?

Applicants can submit only one application per scholarship cycle. Applicants whose requests are denied are encouraged to apply in subsequent cycles.

If my organization has already been awarded a Small Shop Grant, can we reapply for renewed funding?

The scholarship is a two-year commitment and is nonrenewable.



**AFP Greater Atlanta Chapter
Small Shop Scholarship Application**

Organization Name: _____

Organization Leader Name/Title: _____

Organization Address: _____

1. Is your organization a nonprofit organization? ___ Yes ___ No
2. Is your operating budget less than \$1,000,000? ___ Yes ___ No
3. In terms of staff, does your fundraising department operate with less than two (2) Full time equivalent (FTE) staff? ___ Yes ___ No
4. Does your organization have its own and individual 501(3)c? ___ Yes ___ No
5. What is the focus of your organization's mission?

<input type="checkbox"/> Arts	<input type="checkbox"/> Education	<input type="checkbox"/> Health
<input type="checkbox"/> Social Justice/Advocacy	<input type="checkbox"/> Social Services	<input type="checkbox"/> Other _____

Please keep answers to 250 words or less.

6. How will the AFP Small Shop membership strengthen your organization?
7. How does AFP membership for your development staff support your organization's strategic plan?
8. If it receives the membership grant, what steps will your organization take to continue AFP membership for one or more members of your development staff once the grant is finished?

Upload information about your organization (annual report, brochure, etc.)

Upload annual operating budget

Upload IRS determination letter

Upload organizational chart