



AFP Greater Atlanta Chapter Professional Development Scholarship

AFP Atlanta Chapter is dedicated to making professional development opportunities available to all of its members, and we recognize that each person has unique professional development goals. The AFP Atlanta Professional Development Scholarship is designed to be flexible to meet the needs of our members. We encourage members to pursue opportunities both through AFP International and other like-missioned organizations that offer programs that promote excellence in fundraising and nonprofit leadership.

The AFP Atlanta Professional Development Scholarship is available to AFP Atlanta Chapter members and provides funding to cover the costs associated with professional development opportunities such as attending conferences, participating in online learning courses and classroom-based opportunities, and more. Scholarship funds can be applied toward fees associated with conference/course registration as well as expenses related to travel and lodging, where applicable.

Applications will be prioritized based on the following tiers:

- Tier 1 – Opportunities available through AFP International
- Tier 2 – Opportunities available through organizations with missions similar to AFP's, such as:
 - Council for Advancement and Support of Education (CASE)
 - Georgia Center for Nonprofits
 - Georgia Planned Giving Council
 - Georgia Grant Professionals Association
 - Blackbaud/fund raising software
 - Young Nonprofit Professionals Network Atlanta
 - Association of Donor Relations Professionals
- Tier 3 – Opportunities available through other organizations that support excellence in fundraising and/or nonprofit management.

Eligibility Requirements:

- Applicant must be a member of AFP Greater Atlanta Chapter who is current on his/her membership dues.

Scholarship Requirements:

- Submit a final report on how the grant was utilized within 30 days after the end of the scholarship cycle. A link to an online report form will be provided.

- Sign a waiver allowing AFP Atlanta to use their story for scholarship marketing purposes.
- Submit a headshot and bio.
- Personally fund at least a portion of the cost associated with the professional development opportunity for which they are seeking funding.

The AFP Atlanta Professional Development Scholarship will not fund requests for:

- Annual membership dues for AFP International and AFP Atlanta Chapter
- Food and beverage expenses (including those associated with travel)
- Charitable contributions/Board dues
- Supplies (such as headshots, computers, business cards, etc.)
- Networking or social events
- CFRE testing fees
- Tuition or book fees for a degree-seeking program

Please note: Members of the selection committee are not eligible for scholarships.

Complete Applications Include:

- Application form
- Request budget detailing how the scholarship funds will be spent
- Organizational budget for professional development (noting amount allocated for either your department or position)
- Resume
- Two letters of recommendation (one from your direct supervisor, if applicable)

FAQs

Who serves on the Selection Committee?

The selection Committee is comprised of the three most recent past presidents of AFP Atlanta Chapter's board of directors.

How is the AFP Atlanta Professional Development Scholarship funded?

Funding for the AFP Atlanta Professional Development Scholarship will come from the Carlos Fund (a fund established for our chapter by the Carlos family to promote ethical and effective fundraising by funding special initiatives beyond the chapter's annual operating budget) as well as any annual funds raised that go over and above our annual expenses and operating reserve maximum.

How often will the scholarship be offered?

AFP Atlanta will offer two scholarship cycles per year. Scholarship application deadlines will be announced through the chapter e-newsletter, social media, at AFP Atlanta Chapter events, and on our chapter website.

How often can I apply?

Applicants can submit only one application per scholarship cycle. Applicants whose requests are denied are encouraged to apply in subsequent cycles. Past recipients may reapply, but preference will be given to first-time applicants.

What is the average scholarship award amount? Remember that AFP Atlanta will not fund 100% of the costs associated with a professional development opportunity, and the chapter requires that an

applicant make a personal investment in the expenses associated with their professional development request. *(No maximum, but average grant size is \$750)*

Will there be multiple scholarships awarded each cycle?

The number of scholarships awarded will depend upon available funds and the number of applicants.

Can my previous supervisor serve as a reference if I recently changed jobs?

Yes, simply note the circumstances on your application.

Is there a budget format or form I need to fill out?

While we request a detailed budget be submitted with your application, we do not have a specific format. We realize that some requests may include only one budget item. We just ask that you provide us with a clear understanding of how you plan to use any funds awarded.

Does the activity for which I am seeking funding need to occur during the scholarship cycle?

Applicants may seek funding for opportunities that will occur outside the scholarship cycle, but funds must be used within 12 months of the award. For instance, an applicant may seek funding in cycle one for a conference that will happen during cycle two. Applicants must retain their AFP membership and be current on all international and local chapter membership dues.



AFP Greater Atlanta Chapter
Professional Development Scholarship Application

Application

First Name _____ Last Name _____

Title _____ Organization _____

Email _____ Phone Number _____

Please keep all answers to 250 words or less.

1. Are you a member of AFP Atlanta Chapter? Yes____ No ____
2. What are your short-term and long-term career goals?
3. Please describe the professional development opportunity for which you are seeking funding and how it will meet your career goals.
4. Please describe how your organization will benefit from your participation in this professional development opportunity.
5. Please provide a brief project budget narrative, including information about other potential sources of funds to cover the cost of this opportunity (including yourself, your organization, etc.) Remember that scholarship recipients are required to fund at least part of the costs associated with their professional development opportunity.

6. What is your request amount and what date would it be needed?
7. When will the funds be expended (note: funds must be expended within 12 months of the award date)?
8. Are you able to take payment as a reimbursement, or do you require the funds up front? *Note that this will not impact your eligibility to receive the scholarship.*
9. Have you previously received a Professional Development Scholarship from AFP Atlanta? If yes, please list the date the award was given and for what purpose.
10. Is there anything else the selection committee should consider?
11. Please provide a brief bio.

Upload resume

Upload request budget

Upload organizational budget

Upload letter of recommendation 1

Upload letter of recommendation 2

Upload headshot *note that these will not be viewed by the scholarship selection committee. Headshots and bios will be used once recipients have been selected.