



Ottawa Chapter / Section d'Ottawa

MEMORANDUM OF COMMITMENT AFP OTTAWA MENTORSHIP PROGRAM

As part of AFP Ottawa's continued commitment to its members to provide value-added services, the following Memorandum outlines the commitment required from both Mentors and Protégés as part of our Mentorship program.

PROGRAM GOALS: In advancing Philanthropy through education, training and advocacy, the Ottawa AFP Chapter aspires to the following:

- To promote collegial relationships between seasoned professionals and protégés;
- To assist fundraising professionals in developing a network for professional guidance and creative fundraising;
- To strengthen the skills of protégés through identification and focus on specific areas of practice;
- To enhance the professional abilities of both the mentor and the protégé through shared effort;
- To offer an adaptable, responsible and accountable program;
- To respect confidentiality;
- To promote fun through shared experience and practice.

MENTOR COMMITMENTS

- Commit to the role of mentor for a minimum of six months and up to one year;
- Conduct a meeting with your protégé for a minimum of 1 hour per month. Meet in person or talk by telephone;
- Provide guidance, wisdom and support to your protégé that accelerates the learning process;
- Help your protégé set targets and support them in achieving those targets;
- Support the protégé in meeting their specific needs in the fundraising profession;
- Help the AFP Mentorship Chair support the program by completing an evaluation form at the end of the program.

PROTÉGÉ COMMITMENTS

- Commit to be involved as a protégé for a minimum of six months and up to one year;
- Meet with your mentor for a minimum of 1 hour per month. Meet in person or talk by telephone; Requests for and scheduling of meetings are the responsibility of the protégé;
- Identify areas of focus to work on with your mentor to achieve personal growth in the profession;
- Prepare questions and work for review in advance to make the most of time available;
- Be respectful of all meeting dates and times scheduled;
- Help the AFP Mentorship Chair support the program by completing an evaluation form at the end of the partnership.

CURRENT NEEDS

The AFP Ottawa Chapter Mentorship Program is currently looking for senior fundraisers with the following experience in response to existing protégé needs:

- Campaign project management
- Corporate sponsorships
- Data analysis
- Digital fundraising
- Planned gifts/legacy programs

TESTIMONIALS

"As a mentor, I fully expected that I would be sharing insight and knowledge gained throughout my career. What had not occurred to me is the refreshing perspective I would also gain from being able to look at the NFP sector through a fresh set of eyes. I truly appreciate the opportunity to share my experiences, while also discussing questions, perspectives and situations that keep me on my proverbial toes!"

~ Daniel, AFP Ottawa Chapter Mentor

"At this early time in my career, the AFP Mentorship Program has been invaluable in terms of the knowledge, advice, and resources gained from having an experienced mentor. Because of my mentor I feel more connected to the fundraising community, and to the charitable sector as a whole. I encourage every AFP member to take advantage of the mentorship experience."

~ Juliana, AFP Ottawa Protégé

