Director of Development - Humane Society of Ventura County

The Humane Society of Ventura County (HSVC) is committed to our mission of promoting the health, safety, welfare, compassionate care, and protection of all animals through education and community outreach programs.

We are recruiting for a Director of Development (DoD) who will elevate the organization's fundraising strategy and maintain its prosperity. This person will be a strategic, persuasive, flexible, outgoing, altruistic and detail oriented animal lover.

The focus of the position will be to foster relationships with donors and potential donors and increase their engagement with the HSVC. This person will also lead the organization in building and maintaining community partnerships. The DoD will work closely with the Executive Director and report directly to them. While some of this work can be conducted remotely, an on-site presence in Ojai will be required.

Essential Job Functions:

- Oversee all aspects of annual giving including direct mail, grants (both government and foundation), major gifts, sustained giving, special events, and more
- Create an annual development plan that includes a diverse body of revenue streams, to ensure the annual operating needs of the HSVC and the financial sustainability of the organization as it moves forward
- Grow support among individuals, businesses, and foundations by building relationships
- Reach out and establish relationships with potential donors while strengthening relationships with existing donors
- Identify and implement additional stewardship and recognition opportunities
- Identify and secure planned gifts
- Implement the development plan once approved by the Board of Directors
- Build a cultivation strategy to increase donor engagement and attract and broaden the circle of contributors
- Lead the development plan for the capital campaign and serve as a facilitator and thought leader
- Research, explore and implement donor management software
- Build community partnerships with like-minded organizations

Job Requirements:

- Minimum 3 years of nonprofit management experience at a senior or executive level
- Experience writing an annual development plan is highly preferred
- Bachelor's Degree is preferred
- Knowledge of fundraising best practices
- Knowledge of and genuine compassion for domestic animals and wildlife

- Strong interpersonal, written and verbal skills with the ability to communicate effectively
- Working knowledge of Microsoft Office
- Knowledge of Chameleon or similar databases a plus

Compensation range: $85k - $92k base DOE

To be considered for this position, please submit your resume to: hsvccareers@gmail.com

https://www.hsvc.org/

Successful candidates must be able to pass a background check, reference checks and be able to perform essential functions of the job with or without a reasonable accommodation.

Humane Society Ventura County is an Equal Opportunity Employer