



150 North Skyline Drive | Fayetteville, AR 72701

www.mountsequoyah.org

479.443.4531

Director of Advancement

Full-Time, Exempt | Fayetteville, Arkansas | \$65,000 Annual Salary

The Opportunity

Mount Sequoyah is seeking an Advancement Director to lead our development, volunteer engagement, and communications efforts. This is a director-level role for an experienced nonprofit professional who is excited to manage and nurture our relationships with donors, funders, volunteers, and the broader community. You'll write and manage grants, cultivate donor and major-gift relationships, grow our volunteer program, and guide our marketing contractors and communications interns to keep Mount Sequoyah's story front and center.

What You'll Do

- Lead our grant-writing program with foundations, corporations, and government funders, including proposal writing and grant reporting.
- Manage donor relations through personalized stewardship and build a major giving pipeline in partnership with our Executive Director and Board.
- Own our volunteer program, from recruitment and onboarding to recognition and retention.
- Coordinate with Marketing contractors on our communications, including our website, social media, and print materials, while supervising social media and website interns.
- Help shape our annual development plan and campaigns, including our year-end giving campaign.

What We're Looking For

- Bachelor's degree or 5+ years of experience in nonprofit development, communications, or a related field (or equivalent experience).
- A strong track record in grant writing, donor relations, and fundraising, with results to show for it.



150 North Skyline Drive | Fayetteville, AR 72701

www.mountsequoyah.org

479.443.4531

- Strong written and verbal communication skills that comes through in both grant proposals and everyday conversations.
- Experience managing volunteers, contractors, or interns.
- A collaborative, mission-driven mindset with excitement to build something and represent Mount Sequoyah in the community.

Compensation & Benefits

We offer a highly competitive compensation and benefits package for a role of this scope, including:

- 100% employer-paid coverage of health insurance premiums for full-time employees.
- Up to a 6% employer match on retirement contributions.
- A salary of \$65,000 annually, commensurate with a director-level role, with 100% employer-paid health coverage, which equates to a significant post-tax benefit.
- Paid time off, paid holidays, and additional benefits designed to support our team.

How to Apply

Send a resume and cover letter to ramsey@mountsequoyah.org with "Director of Advancement" in the subject line. Mount Sequoyah is an equal opportunity employer and welcomes applicants from all backgrounds.