Association of Fundraising Professionals
Indiana Chapter (AFP-IC)
MENTOR PROGRAM

Mentee Statement of Expectations

I state that I meet the qualifications to be an AFP-IC Mentee. I am an AFP member and either new to fundraising or in a new fundraising position. I understand that my responsibilities include but are not limited to:

✓ Commit to program for a one year period
✓ Be a member of AFP
✓ Establish goals/expectations of this relationship regarding: time commitment, personal goals, expectations, activities to include, and method of communication
✓ Actively initiate relationship with mentor
✓ Participate in educational & networking opportunities when possible
✓ Assume responsibility for my career develop
✓ Keep journal of topics discussed, advice given, strategies followed. *(This can be used as future resource tool)*
✓ Communicate via phone or email
✓ Ask specific questions; articulate my specific challenges
✓ Be able to communicate my ideas
✓ Respect the confidentiality of all mentor/mentee conversations.
✓ Provide feedback to mentor on progress/success
✓ Provide feedback to coordinators for use in refining program.

WHAT MENTEE REQUESTS:

- [ ] Guidance in formulating personal career goals
- [ ] Guidance in preparing organizational goals
- [ ] Help in transitioning to new job responsibilities
- [ ] Help with finding new ways to approach old challenge
- [ ] Assistance writing a development plan
- [ ] Assistance with developing / writing direct mail piece
- [ ] Other: ____________________________________________________________

Signature __________________________________________ Date ___________________

Return form to: Sean FitzGerald at scfitz5@gmail.com