I state that I meet the qualifications to be an AFP-IC Mentee. I am an AFP member and either new to fundraising or in a new fundraising position. I understand that my responsibilities include but are not limited to:

- Commit to program for a one year period
- Be a member of AFP
- Establish goals/expectations of this relationship regarding: time commitment, personal goals, expectations, activities to include, and method of communication
- Actively initiate relationship with mentor
- Participate in educational & networking opportunities when possible
- Assume responsibility for my career develop
- Keep journal of topics discussed, advice given, strategies followed. (*This can be used as future resource tool*)
- Communicate via phone or email
- Ask specific questions; articulate my specific challenges
- Be able to communicate my ideas
- Respect the confidentiality of all mentor/mentee conversations.
- Provide feedback to mentor on progress/success
- Provide feedback to coordinators for use in refining program.

WHAT MENTEE REQUESTS:

- Guidance in formulating personal career goals
- Guidance in preparing organizational goals
- Help in transitioning to new job responsibilities
- Help with finding new ways to approach old challenge
- Assistance writing a development plan
- Assistance with developing / writing direct mail piece
- Other: ______________________________________________________

Signature ______________________________________ Date ___________________

Return form to: Abbi Achterberg at Achterberg@tindley.org