

AFP-GLAC Board Member Duties and Responsibilities

AFP-GLAC Directors report to the full Board and serve a one-year renewable term annually for a maximum of eight years of board service. If elected to the president, president-elect, immediate past president positions, additional years of board service are permitted to fulfill those responsibilities.

Board Members are responsible for the effectiveness and well-being of the AFP Greater Los Angeles chapter. They must be members of AFP, serve as fiduciary agents with all due diligence and assure the fulfillment of the Chapter's mission and goals. Directors are elected annually by Chapter members who look to them as leaders of the profession and of the Los Angeles fundraising community. As such, Directors must be prepared to contribute their work, wisdom and wealth as well as practical expertise to the Chapter and its membership.

- The expectation is for all board members to participate, ideally in person, at all board meetings. Typically, there are 4-5 annual Board meetings plus a half day or full day Board retreat. Time commitment: 1 hour per Board meeting, 4-8 hours for retreat.
- Be active on one of the Chapter's committees or sub-committees. Current Committees include: Education/Programs, Membership, National Philanthropy Day/Regional Philanthropy Conference, Committee on Marketing/Communications, Young Professionals and others as identified by the President. Committees or sub-committees typically meet or e-meet at least every other month. Time commitment: Bi-monthly meetings, 1-2 hours per month between meetings on committee work.
- Participate actively at chapter events such as the Regional Philanthropy Conference/National Philanthropy Day and at least three regularly scheduled educational programs.
- Assist with securing sponsorships for the Regional Philanthropy Conference/National Philanthropy Day and to solicit/support attendance –*even if you are not a member of the event committee.*
- Assist in identifying, recruiting and training new Board and committee members.
- Make personal contributions to both the Chapter Fund (and any other board approved fundraising appeal) and to AFP International's *Be the Cause* Campaign. We ask for 100% participation from board members in each campaign. Suggested minimum amount: \$100+ to each campaign.
- Board members are encouraged to participate in the Chapter's mentorship program.

Questions? Please contact:
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AFP-GLAC
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