

AEJMC 2026 VISA Letter Request Frequently Asked Questions (FAQ)

Does an AEJMC Attendance (VISA) Letter guarantee my visa will be approved?

No. The letter confirms your registration and intent to attend the conference, but **all visa decisions are made by the U.S. Department of State and U.S. immigration authorities.** ([Travel State](#))

When should I apply for my U.S. visa?

Apply as early as possible. Interview appointment availability and processing timelines vary by location and season. Check the official **visa wait times** page for your embassy/consulate. ([Travel State](#))

What visa type should I apply for to attend a conference?

Many conference attendees apply for a **visitor visa (often B-1/B-2)**. Use the U.S. Department of State visitor visa guidance to confirm what applies to your situation. ([Travel State](#))

Where do I complete the DS-160?

You can review DS-160 guidance on Travel.State.Gov and complete the form through the official CEAC portal. ([Travel State](#))

How do I find my local U.S. embassy/consulate and appointment instructions?

Use the embassy locator and follow your specific embassy/consulate's instructions for scheduling and required documentation.

- Embassy/consulate locator: <https://www.usembassy.gov/>
- Country-based appointment info: <https://www.ustraveldocs.com/> ([USTravelDocs](#))

Can AEJMC contact the embassy/consulate on my behalf?

No. AEJMC can provide an Attendance (VISA) Letter but **cannot intervene** in visa processing or communicate with embassies/consulates regarding individual cases.

Confirm what kind of U.S. entry document you need

1. **Check whether you qualify for the Visa Waiver Program (VWP/ESTA)** or whether you must apply for a **visitor visa**.
2. For most conference travel, the U.S. government commonly points to a **B-1 (business visitor)** category for attending professional meetings/conventions/conferences.
(Some attendees may be issued a combined **B-1/B-2** visitor visa depending on consular practice.)

Resource

- U.S. Dept. of State – Visitor Visa overview and steps (DS-160, photo, etc.).

Prepare what you'll need from AEJMC for a visa letter

AEJMC's letter is typically an **attendance/visa support letter** confirming the conference details and your intent to attend. (It's a supporting document, not a guarantee of visa issuance.)

Information the attendee should gather (before requesting the letter)

Have these ready so AEJMC can generate a clean letter that matches your passport:

- **Full name exactly as in passport**
- **Passport number**, issuing country, expiration date
- **Date of birth**
- **Your institutional affiliation** (university/organization) and role (faculty, student, etc.)
- **Mailing address**, email, phone
- **Conference dates and location** (AEJMC 2026, New Orleans Marriott, Aug 5–8, 2026)
- If applicable: **proof of participation** (accepted paper/panel role) once available

Request the AEJMC attendance (VISA) letter through AEJMC's conference site

AEJMC has historically handled this via a simple online request form inside the AEJMC conference.

What to do

1. Go to the [AEJMC 2026 Conference page](#) once registration is open.
2. Look for a link labeled **"Attendance (VISA) Letter Request"** and complete the form with the passport-matching details above.
3. Save a PDF copy of the letter when you receive it (most organizations deliver via email as a PDF).

Tip: AEJMC's 2026 conference **registration opens April 22**. If someone needs a visa interview earlier than that, they should request the AEJMC letter as soon as the request form is available.

Complete the U.S. visa application basics (B-1/B-1B-2)

Most applicants will do these core steps:

1. **Complete Form DS-160 online** and print the confirmation page.
2. **Pay the visa application fee** (instructions vary by embassy/consulate).
3. **Schedule your visa interview** at your local U.S. embassy/consulate (availability varies widely—apply as early as practical).

Resource

- DS-160 and visitor visa instructions (Dept. of State).

Assemble your supporting documents for the interview

Requirements vary by country/embassy, but these are common items requested for conference travel:

- Passport (and previous passports if relevant)
- DS-160 confirmation page + appointment confirmation
- Photo meeting U.S. requirements (often uploaded in DS-160)
- **AEJMC attendance/visa letter** (from Step 3)
- **Proof of funding** (bank statement, sponsor letter, travel grant letter, employer support)
- **Proof of ties to home country** (employment letter, enrollment verification, leave approval, property/lease, family obligations)
- **Conference details:** dates/location, hotel booking (if available), draft itinerary

Plan timing realistically

- Visa appointments and processing times can be unpredictable. Encourage international attendees to **start early** (months, not weeks).
- If the attendee will present, remind them to keep copies of acceptance notices once released (useful for interview context).

Official U.S. Government VISA Resources

U.S. Department of State — Visitor Visa Overview

Everything applicants need to know about **B-1/B-2 visitor visas** (business/tourism), including requirements, eligibility, and application steps.

<https://travel.state.gov/content/travel/en/us-visas/tourism-visit/visitor.html>

U.S. Visa Information (Visa Guide & DS-160 Instructions)

Step-by-step instructions on the **DS-160 online application** required for most nonimmigrant visas.

<https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/forms/ds-160-online-nonimmigrant-visa-application.html>

Visa Appointment Scheduling & Embassy Locator

Official Department of State page where applicants select their **U.S. embassy/consulate** and schedule a visa interview.

<https://www.usembassy.gov/>

Visa Fees & Payment Information

Details on **visa application (MRV) fees**, payment methods, and where to pay before scheduling your interview.

<https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/fees.html>

Official Information for Visa Applicants

Visa FAQs (Tourism & Business)

Answers to commonly asked questions about visa interviews, documentation, processing times, and travel post-approval.

<https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/faqs.html>

Visa Reciprocity & Civil Documents by Country

Information on **photo requirements, visa validity, number of entries**, and other rules that vary by country.

<https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country.html>

Visa Wait Times (Interviews & Processing)

Estimated **wait times** for interview appointments and administrative processing at U.S. embassies/consulates worldwide.

<https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/wait-times.html>

Helpful Additional Guidance for Conference Attendees

- *U.S. Customs and Border Protection — What to Expect at Entry*

After visa issuance, this official page explains arrival procedures at U.S. ports of entry.

<https://www.cbp.gov/travel/us-citizens/know-before-you-go>

- *Visa Waiver Program (ESTA) Overview*

If eligible, citizens of certain countries can travel to the U.S. **without a visa** using ESTA for short business visits (note: eligibility requirements apply).

<https://esta.cbp.dhs.gov/>

AEJMC Visa Preparation Checklist

- Complete DS-160 form
- Pay visa application fee
- Schedule visa interview
- Gather supporting documents (passport, letter of invitation, funding proof, itinerary)
- Bring printed AEJMC visa support letter to interview
- Review embassy-specific requirements before interview