



Simple Tools for Managing Projects [Webinar Replay]

Program Description:

Whether your role is defined as a project manager or you are delegated as the primary coordinator for a project, you are responsible for moving your project forward while respecting time, cost, scope, resources, risk, and quality. An organized project facilitates efficient problem-solving and quick decision making in evaluating and resolving issues and risks as they arise. Having the right documents on-hand help you plan your activities, manage your resources, and communicate effectively to relevant stakeholders. This program will review basic concepts for managing projects and highlight areas simple tools can be used to organize projects. Key take-aways include sample forms that attendees can easily apply to their projects.

Upon completion of this Webinar, attendees should be able to:

1. Recall basic concepts for managing projects
2. Apply the techniques for organizing tasks and teams
3. Develop simple templates for planning, monitoring, controlling, and closing projects

Who Will Benefit from this Webinar:

Business Development, Clinical Data Coordinator, Clinical Research Coordinator, Clinical Research Nurse, Clinical Research Scientist, CTMS Administrator, Data Manager, Director or Manager of Clinical Trial Operations, Medical Writer, Monitor or Clinical Research Associate, Project Manager

Register online by Dec 14th, 2016 at

www.acrpnet.org/redrivervalley

There will be no Registration Cost for Chapter Members. Lunch will not be provided but please feel free to bring lunch to the event.

Date: Wednesday, Dec 14th, 2016

Time: 12:00 pm – 1:30 pm

Location:

Roosevelt Room Novum PRS
4801 Amber Valley Pkwy S
Fargo, ND 58104

Presenters: Romiya Barry
(*Webinar Replay*)

Registration Cost:

- \$0 Chapter Members
- \$10 ACRP Members
- \$15 Non-Members

Contact hours: Contact hours have been applied for through ACRP. Membership is not required for online registration of contact hours.

To receive contact hours: Purchase the contact hours, sign in at the registration desk, and attend the program. Log on to ACRP website then click “ACRP Learning Portal” to complete the evaluation following the event and receive the online certificate.

Contact Hour Cost:

- \$0 Chapter Members
- \$15 ACRP Members
- \$30 Non-Members