

Minutes

Meeting of the Air Conditioning Contractors of America - Educational Institute (ACCA-EI)
Standards Task Team (STT)
Monday, 16 March 2015
Grapevine, TX

Pursuant to a notice sent to the members and advisors of the Standards Task Team, a meeting was held on 16 March 2015 at the Gaylord Texas Resort and Convention Center in Grapevine, Texas.

Participants present were:

1. Phil Forner (Chair) Allendale Heating Co., Inc.
2. Matt Todd (Vice Chair).....Entek Corporation
3. Tom Jackson..... Jackson Systems
4. Timothy Offord Alabama Power
5. Joe Pacella Ferris State University
6. Randy Seaman Seaman's Mechanical
7. Pat Murphy (via Conference call).....TRUE Manufacturing
8. Dick Shaw STT Secretariat

Committee members absent were:

1. Warren Lupson.....AHRI
2. Brent Ursenbach.....Salt Lake County Planning, Development & Inspection

Also present were:

1. Glenn C. Hourahan, P.E. ACCA
2. Wes Davis. ACCA
3. Luis Escobar.....ACCA
4. Dave Galbreath.....Seaman's Mechanical
5. Hank Rutkowski, P.E. H.T.R Engineering

STT Chair Phil Forner presided.

Call to Order: The ACCA-EI, STT was called to order by Mr. Forner, STT Chair at 5:00 P.M. He welcomed the STT members and guests. He thanked everyone for their participation and dedication toward ACCA's standards contributions to the HVAC industry.

The assembled attendees introduced themselves. Refer to Exhibit A for the latest roster.

Approval of draft Agenda: Randy Seaman moved, and Tom Jackson seconded, that the agenda be accepted.

Motion approved.

Mr. Forner referenced the scope and purpose of standards development as stated on the agenda.

Mr. Forner noted that ACCA's anti-trust policy was previously distributed and advised that the meeting would be held in accordance to the proscribed requirements.

Approval of 2013 STT Meeting Minutes: Randy Seaman moved, and Tom Jackson seconded, that the 17 March 2014 minutes be approved as written.

Motion approved.

2014-2015 Significant Actions: Mr. Former mentioned the listed Significant Actions from the past year and reminded the committee and guests that these are updated and posted on the Standards web page of www.acca.org/ansi.

Standards Status:

- **ANSI/ACCA 2 Manual J-2011:** Glenn updated the group on plans relative to revise, consolidate (Addendum E, Weather) and reaffirm Manual J in the summer of 2015. The revised Manual J will give guidance to Multi-Story Buildings and incorporate the previously planned (but not released) Addendum's F (Ventilation) & G (Worksheet) into the revision.
- **ANSI/ACCA 5 QI-2010:** Recent revision ANSI comment period received two commenter's and a second 30 Day ANSI Public Review is forthcoming.
- **ANSI/ACCA 6 QR-2007:** Glenn reported that the revision, reaffirmation and the possibility of NADCA as partners is planned to commence this year.
- **ANSI/ACCA 9 QIvp-2011:** Scheduled for revision and reaffirmation later in 2015.
- **ANSI/ACCA 10 Manual SPS-2010:** Scheduled to revise and reaffirm in 2016.
- **BSR/ACCA 14 QMref-201x:** Recent revision ANSI comment period received two commenter's and a second 30 Day ANSI Public Review is forthcoming.
- **ANSI/ASHRAE/ACCA 180-2012:** A new committee has been formed for revision of the standard.
- **BSR/ACCA 15 OBD-201x:** Glenn shared with the group that this "HVACR Equipment On-Board Diagnostics Protocols" standard initiative is manufacture and AHRI driven and has four goals that include error codes, communication ports, standard communication protocol and diagnostic tool. The committee will be formed in mid-2015.
- **BSR/ACCA 16 Manual E-201x:** Glenn shared with the group that this standard initiative "HVAC System Design for Energy-Efficiency Homes" is being scooped out and that a committee will be formed in 2015. Hank added that HRV and ERV and other ancillary equipment will be included in Manual E, as well as addressing proper air distribution with lows air volumes.

Old Business: None

New Business and Initiatives: Joe Pacella suggested that Manual CS is in need of revision's that would include newer systems and technologies. Glenn and Hank explained the huge undertaking that would be for a manual that is not a big seller, and that possibly breaking the manual into smaller manuals would be a solution. Joe agreed to mark up a CS Manual with suggested revision's and ideas.

Public Comment: Glenn informed the group that BPI had recently submitted an ANSI PINS for an initiative to develop a new standard titled "Protocol for Quantifying Energy Efficiency Savings in Residential Buildings." He noted that there is a possibility that ACCA and BPI might undertake this standard jointly.

Next Meeting: To be held in conjunction with the 10 – 13 March 2016 48th ACCA Annual Conference at the Charlotte Convention Center, Charlotte, NC.

Adjourn: Meeting adjourned at 5:45 P.M.; Randy Seaman motion and a Tom Jackson second.

Motion approved.

Submitted by: Dick Shaw, STT Secretariat and ANSI Standards Manager.

Date Submitted: 30 March 2015

Distribution: STT, ACCA Standards Web Page, ACCA Technical Staff and Legal Council.
STT-2015-Minutes.doc

Roster
ACCA-EI/STT
March 2015 – March 2016
ACCA-EI Standards Task Team (STT)

Interest categories key: **C** – Contractor, **A** – Association, **M** – Manufacturer, **U** – Utility, **Gov** – Government Agency, **G** - General. * Indicates EXSC Members.

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