ACCA Public Response Form

for the 2nd ANSI Public Review of

*BSR / ACCA 4 QM – 201x Standard*

*(Maintenance of Residential HVAC Systems)*

(Public Review Changes dated 23 September 2018)

**Submit comments (or e-mail same) by 23 September 2018**

**BSR/ ACCA 4 QM – 201x** redline changes are released for a first ANSI public review. The purpose of this form is to obtain public comments on the 24 August 2018 review draft during the 30 day (24 August – 23 September 2018) ANSI Public Review period.

Submission of comments:

* Proposed changes to these public review items are solicited.
* Provide all requested information.
* All comments must be received by 23 September 2018, 5:00pm EDT.
* Comments are to be e-mailed to [standards-sec@acca.org](mailto:standards-sec@acca.org); the subject line is to indicate “*{Your Last Name}* - QM Public Comment (2nd)”, attach the completed form to the email.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Reviewer’s Name: | |  | | | | | |
| Company or organization: | | |  | | | | |
| City: |  | | | | | State: |  |
| Phone: |  | | | E-mail: |  | | |
| Would you like to be acknowledged as a reviewer within the document?       YES       NO | | | | | | | |

To be considered ‘responsive inputs,’ the following apply to proposed change(s):

* Identify in the “Section” block the specific section (e.g., 3.1.2) covered by your comment.
* Use underline for new text and ~~strike through for deleted text~~ to show the desired change to the passage in the proposed standard.
* Provide a basis/justification as to why the change is needed.
* The table can be expanded to accommodate additional remarks (put cursor in last row, select Table, then Insert, and then Row Below. Repeat as needed), or print another form.

|  |  |  |  |
| --- | --- | --- | --- |
| # | Section: | Proposed change: | Justification: |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
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| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |