



## Save and Sound Volunteer Profile - Oral History Interviewer

### About the Project

[Save and Sound](#) is an oral history and heritage project that has been set up by the Credit Union Foundation to make sure that the early days of credit unions in Britain are not forgotten. The project is funded by the National Lottery Heritage Fund and has been made possible by money raised by National Lottery players. It will run until October 2021.

This phase of the project will focus on credit unions in the north of England. The Credit Union Foundation aims to extend its work across the country in the future.

The interviews will become part of the national oral history collection cared for by the British Library, where they will be available to generations of researchers. A new website will host interview clips, photos and other material collected from credit unions and digitised by volunteers.

By collecting and sharing the unique personal memories of a diverse range of credit union pioneers, and hosting a variety of events, [Save and Sound](#) will help many more people learn about the history and heritage of British credit unions.

**Please read the role profile below and apply to [abbie.shelton@creditunionfoundation.org.uk](mailto:abbie.shelton@creditunionfoundation.org.uk) setting out**

- where you are based and what area you can travel within
- why you would like to be involved and
- what skills and qualities you can bring to the project.

### **Job Title - Oral History Interviewer**

Closing Date: Thursday 22nd October 2020

- **Objectives of Role**
  - You will be one of a team of eight volunteers who will carry out oral history interviews with people involved in credit unions in the North of England from the 1960s to the 1990s.
- **Tasks and Activities**
  - Take part in training to carry out oral history interviews
  - Carry out oral history interviews using digital recording equipment supplied by the project.
  - Ensure all documentation is completed and create a summary of the interview.
  - Opportunities to get involved in events and other activities such as the development of an online course and toolkit for further oral history collection.



- **Location and Time Commitment**

- The initial training (**two half days on 18<sup>th</sup> and 19<sup>th</sup> November – 10am – 1.30pm**) will take place online. Two further days (in 2021) may take place in Manchester if it is safe to do so. Otherwise they will also take place online.
- Each interviewer will be asked to complete 4-6 interviews as close to their local area as possible. The Oral History Project Manager will put you in touch with people who have volunteered to be interviewed for the project and assist in arrangements.
- Interviews are likely to take around half a day and will be arranged at a time to suit both interviewee and interviewer.
- *Please note that there depending upon restrictions in place, the project may move to online / telephone interviewing. While it is hoped that face to face interviews can be carried out, this is being reviewed on an ongoing basis.*
- A monthly 1-hour online update will take place, attendance will be voluntary.

- **Reporting and support**

- You will report to the Oral History Project Manager, who will support you with any queries or concerns.
- All out of pocket expenses will be paid, and all equipment you need to carry out the role will be provided.

- **Skills and qualities needed**

We are looking for people who:

- Are good listeners and good communicators
- Enjoy meeting people and hearing about their lives
- Have an interest in credit unions
- Are reasonably confident with IT and technology (all training will be given)
- Can deal with information in a sensitive way and respect confidentiality.
- Are happy to work on their own, but seek support when needed.

***Save and Sound wants to ensure that the team reflects the diversity of the sector and is keen to encourage applications from young volunteers who do not have experience of credit unions in the twentieth century and volunteers from varied cultural, social and ethnic backgrounds.***

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If you have any questions about the project, or if there are any reasonable adjustments we could make to ensure this role is accessible to you, please contact Abbie Shelton on 07498 928188 or at [abbie.shelton@creditunionfoundation.org.uk](mailto:abbie.shelton@creditunionfoundation.org.uk)

**To apply, please contact Abbie Shelton – [abbie.shelton@creditunionfoundation.org.uk](mailto:abbie.shelton@creditunionfoundation.org.uk) setting out why you would like to be involved, where you are based and what area you can travel within and what skills and qualities you can bring to the project.**