**AAPS Recording/Photography Policy**

**Education Session Recording Strictly Prohibited**

Recording by any means (photographing, audiotaping, or videotaping) of any presentations or sessions at any AAPS event is prohibited, except by an AAPS-authorized agent for AAPS’ purposes.

Violators will be ejected from the meeting for the day by an AAPS employee or an AAPS-sanctioned representative after either surrendering their recordings or demonstrating that they have been deleted.

Committing additional infractions may result in the participant being ejected from the entire event and banned from future AAPS events.

**Photography/Recording of Posters is Strictly Prohibited**

Recording by any means (photographing, audiotaping, or videotaping) is NOT permitted in the Poster Café, or any similar area marked with signs stating photography/recording is not permitted.

Violators will be ejected from the meeting for the day by an AAPS employee or an AAPS-sanctioned representative after either surrendering their recordings or demonstrating that they have been deleted to AAPS’ satisfaction.

Committing additional infractions may result in the participant being ejected from the entire event and banned from future AAPS events.

**Solution Center/Exhibit Hall Recording Allowed with Prior Approval**

Recordings of partners’ demonstrations and education programs in the Solution Center/Exhibit Hall by those partners is permitted with the partner’s agreement to specific written terms. To arrange for recording, contact AAPS’ Business Development Team at burnse@aaps.org.

1. AAPS reserves the right to rescind recording permission at any time due to unforeseen circumstances in the exhibit hall, including scheduling changes and alterations in AAPS’ floorplan for the meeting.

2. AAPS supplies AV equipment and labor for use within an exhibit booth, by request, to exhibiting companies occupying 10’x20’ exhibit booths or larger, for a fee.
   a. Exhibiting company is required to house all recording equipment within the dimensions of the exhibit booth space.
   b. No recording equipment may be stored outside of the exhibit booth space, including in aisles and within adjacent booth spaces not occupied by the exhibiting company.
      i. Recording equipment may not impede the movement of attendees outside of the exhibit booth.
      ii. Recording equipment may not block or impede exhibiting companies adjacent to the exhibiting company using recording equipment.

2. Companies may record demonstrations at approved locations within convention center, by request.
   a. Recording equipment and labor will be provided by AAPS for a fee to the exhibiting company.
   b. Demonstration equipment and products must be transported and set-up outside of Solution Center hours.
3. **Recording Services and equipment provided by AAPS’ contracted third-party.**
   a. Contracted third party will provide content to exhibiting company.
   b. Should contractor be unable to fulfill company requests for recording materials and/or personnel, AAPS will assess request and may allow exhibiting company to supply technician(s) on-site:
      i. Technician(s) must use Solution Center-only passes to perform recording duties.
      ii. Exhibiting company responsible for cost of badges.
   c. Recording locations must be approved by AAPS prior to execution at PharmSci 360.
   d. At the completion of the appropriate editing and approval process, AAPS reserves the right to use final production recorded materials.

4. **All partners and exhibitors agree to attribution that content was captured at AAPS PharmSci 360. This will include:**
   a. Partner agrees to use the AAPS and PharmSci 360 Logo, with the supporting language of: ‘As Presented at’.
   b. This language and logo use will be embedded in to the footer of the image for the duration of the video, or similarly displayed in a manner approved by AAPS prior to the recording being made.