

AAPS PharmSci 360 Scientific Rapid Fire Committee Charter

Statement of Purpose

The AAPS PharmSci 360 Rapid Fire Committee (RFC) is an operating committee responsible for the rapid fire presentations that take place during PharmSci 360 including:

- Encouraging Rapid Fire presentation proposals
- Selecting Rapid Fire presentations that relate to the tracks and themes of the event as established by the PharmSci 360 Scientific Programming Committee (SPC)
- Recruiting Rapid Fire speakers
- Helping to manage the Rapid Fire program on-site at PharmSci 360

Because the SPC selects the tracks and topics and retains authority over the scientific program for the meeting, the chair of the Rapid Fire Committee is automatically the immediate past chair of the SPC. Should the immediate past chair be unable to fulfill this role, a former chair of the SPC will be invited to chair the RFC.

Committee Membership

The committee is composed of a Chair, Vice Chair, and 1 Track Chair and 2 Track Leaders for each of the tracks designated by the SPC. Any AAPS member may apply for service as the Vice Chair, a Track Chair, or a Track Leader on the committee through an annual open call. The RFC Chair selects the RFC's members, with the support of the SPC Chair and SPC Vice Chair. Final committee selections are approved by the Board of Directors.

The RFC Vice Chair, Track Chairs, and Track Leaders are selected to represent a diverse slate of experience and roles, including academia, pharma, CRO, regulators, and consultants.

Chair	SPC Past Chair
Vice Chair	10-month Term; AAPS members apply through a Call for Volunteers; selected by RFC Chair; approved by Board of Directors
Board of Director Liaison	Appointed by the AAPS President
Track Chair Representatives 1. RFC Track Chair (1 per track) 2. Track Leaders (2 per track)	10-month Term; AAPS members apply through a Call for Volunteers; selected by RFC Chair; approved by Board of Directors

Term

May of the year of the PharmSci 360 event being planned through January of the following year.

Tasks

1. Develop AAPS PharmSci 360 Rapid Fire program that addresses latest scientific advances; spurs discussions that push additional advances; includes top speakers from around the world.
2. Where practical, align selected presentations to the themes that the SPC Track Chairs and Track Leaders have established for the chemical and biomolecular programming.
3. Encourage scientific community to contribute programming to PharmSci 360.
4. Evaluate and select Rapid Fire program submissions for PharmSci 360.
5. Where gaps exist, source submissions from key subject matter experts on the latest scientific and regulatory topics.

6. Schedule approved program submissions at AAPS PharmSci 360 program to create a cohesive program.
7. Meet deadline for submitting completed schedule.
8. Assist in encouraging speakers to submit biographies, headshots, session titles, slides, etc.
9. Refer highly regarded proposals that were not accepted to other AAPS committees and staff program managers for consideration.
10. Help recruit and prepare moderators for Rapid Fire program.
11. Attend PharmSci 360 and assist in the execution of the Rapid Fire program.

Out of Scope

- Changes to PharmSci 360 tracks or themes
- Changes to format, logistics, or scheduling of the Rapid Fire program