

# NBC Track Leader Role

## **Ideal Candidate**

A Track Leader works in the pharmaceutical sciences with scientific expertise in the track area and has adequate leadership and management skills to select new and novel scientific contributions, to recruit presenters, and to support the development of an effective program for the conference. The Track Leader is both a leader and a manager, and is knowledgeable in the developments, issues, and key opinions in their scientific area.

## **Qualifications**

Applicants who do not meet these qualifications will not be considered.

- Member of AAPS at time of application through completion of the meeting.
- Depth of expertise in a track-related pharmaceutical discipline.
- Knowledge of trends affecting track area.
- Awareness of key opinions held by leaders in the field.
- Excellent communication and facilitation skills.
- Willing to encourage others in creating and submitting scientific presentation proposals through their personal networks, social media, and the AAPS Communities.
- Will attend NBC in person in 2027.

## **Duties**

- Collaborate with their Track Chair in selecting new and cutting-edge presentations that can inform, engage, and inspire the track's audience.
- Communicate submission criteria and encourage members, non-members, partners, and sister organizations to submit proposals through their personal networks, social media, and the AAPS Communities.
- Recruit moderators through their personal networks, social media, and the AAPS Communities.
- Assist in managing speakers whose proposals have been accepted.
- Develop programming to fill gaps in submissions by reaching out to subject matter experts and obtaining commitment to present.
- Attend multiple teleconferences to discuss alignment across tracks.
- Collaborate with staff to inform speakers and resolve questions.
- Attend NBC and assist in the execution of the program.

## **Term of Service**

NBC 12-month execution cycle, which begins in approximately June and concludes with the conference's wrap-up the following year.

## **Estimated Time Commitment**

4-6 hours per month during August, October, November, and January of the next year; 1-2 hours per month during remainder of service.

**Appointment Process**

Selected by SPC Chair and approved by AAPS Board of Directors.