

## ePoster Upload and Audio Narrations Information and FAQs

1. Set up your login code using this form: [https://aaps.multiregistration.com/login/reset\\_password](https://aaps.multiregistration.com/login/reset_password)  
Make sure you record your email address: email@domain.com

2. Visit <https://posters.aaps.org/aaps/multisubmission/eposters/listing/?events=2646> to complete steps 1 to 5. After you submit your poster file, we will process it into an ePoster (this may take from a few hours to a few days). You will receive an email once the ePoster is ready to record audio narration.

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### Is there a tutorial video demonstrating how to record narrations for my ePoster?

Yes. The video can be viewed at <https://www.youtube.com/watch?v=emuRRd9fluE>

### Who may upload the poster?

The designated presenting author will access the submission site to upload a poster file.

### Am I able to re-upload my poster if I have new edits?

Yes, with prior approval from AAPS staff (HomrichT@aaps.org).

### When can I add an audio narration to my ePoster?

After you submit your original file, the MULTIEPOSTER team will process it into an ePoster (this may take from a few hours to a few days). You will receive an email once the ePoster is ready to add audio narration.

### If I re-upload my ePoster, are the audio files I recorded deleted?

No. The audio will remain unless you remove a section of the ePoster.

### When will my ePoster be formatted and ready for audio recording?

Formatting ePosters may take up to five days before a narration can be recorded. Submit your poster file early to avoid missing your presentation deadline.

### Can I submit pre-recorded audio files?

No. The audio must be recorded using the online microphone tool so it can be uploaded in the correct format in the

corresponding section.

### Is there a limit on the number of narrations I can use?

One narration per section of the poster (Purpose, Methods, Results, Conclusion, Title, Acknowledgements, etc.).

### Is there a time limit on each section's narration?

Yes, there is a 4-minute limit for each section.

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***If you have any questions, please contact the MULTIEPOSTER Team: [support@multilearning.com](mailto:support@multilearning.com)***