AMERICAN ASSOCIATION OF PHARMACEUTICAL SCIENTISTS

INTERNATIONAL STUDENT CHAPTER ANNUAL SUBMISSION FORM

Financial Information Update: Submit annually (AAPS Fiscal Year: Oct. 1-Sept. 30)
Contact: Student Chapters at studentchapters@aaps.org or +1-703-243-2800.

Student Chapter Information (Please Type)
Date:
Chapter Name:

Point of Contact Information (Please Type)
Name/Title:
Email:
Phone:
Mailing Address:
City, State, Zip:

Declaration
The AAPS Student Chapter understands that by signing this we are:

1. Subject to the AAPS' bylaws.
2. Not precluded from having our own bylaws as long as they do not conflict with AAPS' bylaws.
3. Required to submit all applicable renewal documents on an annual basis.

Financial Information
Check the following boxes that apply:

☐ **As a representative for this Student Chapter of AAPS, I understand that:**

1. Our Student Chapter is relieved from having to file IRS Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the IRC, and Form 1024 Application for Recognition of Exemption Under Section 501(a).
2. Our Student Chapter is required to be on the same accounting period (October 1-September 30) to be included in the Group Return should AAPS be required to file one.
3. Our Student Chapter is required to submit annual financial reports for the fiscal year (October 1 through September 30) to AAPS on or before the posted due date the third week of November of each year so AAPS can meet IRS filing requirements on our behalf.

☐ For FY 2026, our Chapter **did not** receive in excess of $50,000 (U.S.) gross receipts.

☐ For FY 2026, our Chapter **did** receive in excess of $50,000 (U.S.) gross receipts.

Financial reports will be submitted to AAPS by November for the fiscal year ending September 30, 2026.

☐ I have attached copies of our monthly bank statements (October 1, 2025 – September 30, 2026) to verify that the student chapter does in fact have a bank account.

☐ I have attached a completed copy of the FY 2026 Financial Activity Summary spreadsheet and the Monthly Financial Activity spreadsheet which is part of the FY 2026 Roster and Finances spreadsheets.

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Student Chapter Chair Signature Date

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Faculty Advisor Signature Date