

AAPS Awards Guide

January 2018

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This document contains requirements and deadlines for AAPS Awards that will be presented during calendar year 2018. To ensure you have the most up-to-date version of this document, visit www.aaps.org/awards.

AAPS Awards Overview

Purpose and Structure of the Awards Program

In alignment with its mission to advance the ability of pharmaceutical scientists to develop products and therapies that improve global health, AAPS brings attention to, and celebrates, the most impactful science as well as the scientists who serve as role models in the pharmaceutical science community.

AAPS recognizes science and scientists in three areas that relate to the mission and goals identified in the AAPS Strategic Plan (www.aaps.org/strategicplan):

- Scientific Contribution and Innovation
- Leadership
- Service

Additionally, AAPS uses its “Enterprise Level” awards to bring recognition to pharmaceutical sciences’ most effective and inspiring leaders. The implementation of these awards are intended to begin an enduring tradition such that the scientists, leaders and volunteers who have shaped the pharmaceutical sciences and AAPS, and have received these distinguished awards, join a line of other significant contributors to the scientific community.

Although every effort is made to ensure each award is presented annually, AAPS is not required to present awards for a given category in any given year. Should no qualified candidates be selected for an award, it will not be presented in that year.

2018 Awards Program

During 2017, the AAPS Awards Program was thoroughly reviewed by the AAPS Awards Committee at the request of the AAPS Executive Committee. Based on this review, changes were recommended to the Executive Council that simplified and focused the awards, with the goal of elevating AAPS’ and the awards’ visibility and related impact. The Executive Council approved implementation of this program in January 2018.

Awards that will be presented in 2018 (and the maximum number to be awarded) are:

Science & Innovation	Leadership	Service
Distinguished Pharmaceutical Scientist (1)	Global Leader (1)	AAPS Distinguished Service (1)
Outstanding Manuscripts (3)	Emerging Leader (1)	Pharmaceutical Global Health Award (1)
Best Abstracts (top 10%)	Student Chapter Awards (3)	

In 2019, additional proposed changes in the awards program (e.g., awards related to best posters or Communities) may be implemented after refinement by the AAPS Awards Committee and agreement with the AAPS Executive Council.

Additional Available Awards

- AAPS Fellows
- Dale E. Wurster Research Award in Pharmaceutics
- AAPS Foundation Graduate Student Fellowships

Deadlines

Timelines for the awards program will be developed annually and communicated to the general membership. Deadlines will be developed with respect to:

- Applications for awards received by AAPS
- Date by which AAPS will announce recipients
- Deadline for submitting an appeal to AAPS

Recipients and honorees will be announced at PharmSci 360.

Awards General Requirements

Requirements specific to an award are listed in that award's description later in this guide.

AAPS strongly recommends contacting the AAPS Awards Team at awards@aaps.org well in advance of any deadline for clarification about a particular award's requirements. AAPS will not grant waivers for applications that are incomplete or incorrect because of a misunderstanding on the part of the applicant.

The following requirements apply to all awards:

1. **Completed nomination packages as described under each specific award must be received by AAPS by published deadlines.** Nomination packages must be submitted online to AAPS using the designated awards website. Incomplete packages or packages submitted after published deadlines will be rejected without review by AAPS.
2. **Selection committees will only consider qualified nominees with complete nomination packages.** AAPS staff vet all nomination packages against the stated requirements for the award prior to release to the selection committees. Candidates who do not meet the qualifications for nomination or who have not completed a nomination package are rejected.
3. **Candidates will only be considered for one enterprise-level award during a given awards cycle.** If multiple nomination packages are received, the candidate will be asked to select only one award for which they will be considered.
4. **Whenever possible, award packages receive a blinded review.** For example: author information is blinded for the judging of poster- and abstract-based awards to ensure impartial evaluation.
5. **Volunteers sitting on a selection committee must declare any conflict of interest to the AAPS Awards Committee Chair and will be recused.** A conflict of interest exists if the volunteer leader has a relationship with the candidate or an otherwise conflicting situation, such as sharing an employer or having endorsed the candidate in the past.

Recusal is not optional. Recusal means the volunteer holding the conflict cannot:

- a. Comment on the candidate during deliberations
- b. Vote or otherwise help in the selection of the recipient

AAPS may replace the recused committee member with a new volunteer to ensure a robust and unbiased process.

6. **Volunteers serving on the AAPS Awards Committee may not participate in the development of any nomination packages.** This includes writing endorsement letters, reviewing drafts of packages, or any other activities that would contribute to a nomination package.
7. **AAPS Executive Council Members may not participate in the development of any nomination packages.** This includes writing endorsement letters, reviewing drafts of

packages, etc. The Executive Council approves all recipients and is involved in the appeals process for decisions, and so cannot participate in the nomination process in any way.

Executive Council members who were involved in a nomination prior to taking a seat on the council must declare their conflict to the AAPS President and be recused from participation in any business related to that award.

8. **Awardees will be selected by dedicated selection committees per award** as specified in this guidance. Selection committee members will be identified and seated before any review of submitted nomination packages. Review and voting by members will be conducted independently using a ranking system based on award criteria. The rubric for ranking will be reviewed and agreed to by the selection committee prior to the review of any nomination packages. Aggregate ranking results will be reviewed by the selection committee to select awardees, if any. Final recommendation by the selection committee must be supported by the majority of the committee.
9. **AAPS Executive Council Members may not serve on any selection committee or otherwise participate in the initial screening and selection of recipients.**
10. **With the help of AAPS staff, the AAPS Awards Chair, or the chair's designate on a particular selection committee, will document the decision about each candidate.** The documentation will be used in notifications to both successful and unsuccessful candidates.
11. **With the help of AAPS staff, the AAPS Awards Chair will forward a slate of recommended recipients to the Executive Council for final approval, along with a report summarizing the recipient selection rationale, and comparing the recipients' demographics to the demographics of the organization.** The council has the authority to authorize staff to release funds to pay costs associated with the awards (e.g., travel, awards, plaques), and should be kept aware of both the performance of the AAPS Awards Committee and the trends in recipients versus the AAPS membership as a whole.
12. **With the help of AAPS staff, the AAPS Awards Chair will notify all candidates of the decisions on their nominations.** Notification will include information about why a package was accepted or rejected, as appropriate.

Scientific Contribution & Innovation Awards

Distinguished Pharmaceutical Scientist Award

Enterprise Level

Purpose: AAPS' highest ranking award, the Distinguished Scientist Award is a lifetime achievement intended to recognize an individual who has made substantial contributions to the pharmaceutical sciences that have had a lasting impact. The focus of those achievements is research and advancement of science.

Ideal Recipient: AAPS' Distinguished Scientists are individuals who have worked for many years in a given research area, developing a body of work over their lifetime. Evidence of this achievement is demonstrated with significant publications in peer-reviewed journals and posters; completed patent applications; published white papers; and other materials that taken together describe a lifetime of significant work. Although not a requirement, many AAPS Distinguished Scientists are already AAPS Fellows at the time of their award.

Number Presented Annually: 1

Presentation: PharmSci 360 opening general session or similar

Award:

- Award plaque
- Up to 4 complimentary hotel nights in the hotel of AAPS' choosing
- Reimbursement for flight costs up to \$750 domestic or \$1,200 international
- Complimentary registration at PharmSci 360 for three years beginning with year of receipt

Expectations for Recipient: Recipients must attend PharmSci 360 and participate in the Awards Program presentation to accept this honor. They are also expected to make themselves available to help celebrate the presentation, which may include giving interviews and making presentations as requested by AAPS before, during, and after PharmSci 360. Potential recipients who cannot accommodate these expectations should not apply.

Nomination Type: Peer or committee of peers

Qualifications for Nomination:

- Member of AAPS for at least 3 years
- AAPS member at time of nomination
- 15 or more years working in pharmaceutical sciences as documented in a Curriculum Vitae

Nomination Package:

- Curriculum Vitae
- 2-3 letters of recommendation
- Short written statement from nominator
- 2-5 minute video of nominee giving a statement on the importance of their work to developing products and therapies that improve global health
- Summary of accomplishments and notes career highlights
- Recent photo appropriate for publication

Selection Committee:

- AAPS Awards Committee Chair or designate
- 3 members of the AAPS Awards Committee
- 1 AAPS Fellow
- 1 prior recipient of the award
- 1 member volunteer recruited using an open-call process for those who meet requirements specified by the Awards Committee chair (see www.aaps.org/awards for information on applying for this position)

Selection Process:

The committee will weigh the lasting impact on pharmaceutical sciences made by the candidate by considering the quality of the publications and citations under the candidate's name, the effect of the products and therapies the candidate helped to develop, and the technologies the candidate helped to invent. The committee will select one recipient per year.

Outstanding Manuscript Awards

Enterprise Level

Purpose: The Outstanding Manuscript Awards recognize outstanding contributions to original research published in the following AAPS journals: the AAPS Journal, AAPS PharmSciTech and Pharmaceutical Research.

Ideal Recipient: Authors who have published a manuscript in the journal that is deemed to have had a high impact on the pharmaceutical sciences community.

Number Presented Annually: 1 per journal (3 total)

Presentation: PharmSci 360 Opening General Session or similar

Award:

- Award plaque
- Complimentary registration to PharmSci 360 in year of receipt for lead author or their designate

Expectations for Recipient: Recipients (or designee) must attend PharmSci 360 and participate in the Awards Program presentation to accept this honor.

Nomination Type: Selection by each specific journal's chief editor

Qualifications for Nomination: Publication in specific journal during specified period

Nomination Package: Downloads and citations during a fixed 2-year period, provided by AAPS staff to chief editor

Selection Committee: Individual chief editors make the selection for their journal based on objective metrics (downloads and citations) and the editor's judgement about impact and value of the manuscript. Chief editors are free to consult with their editorial boards as they wish.

Selection Process: Editors review downloads and citations during a fixed 2-year period. Preference is given to original research, but is not required for consideration.

Best Abstract Awards

Purpose: AAPS selects the best abstracts from hundreds of submissions for display at PharmSci 360 each year! The Best Abstract Awards bring attention to the most exciting research to be found in the posters, based on abstracts that are submitted and screened before the event.

Ideal Recipient: An AAPS member who has submitted one of the top-rated abstracts for PharmSci 360.

Number Presented Annually: Top 10% of abstracts based on highest screener ratings for each of the following categories:

- Graduate students
- Postdoctoral candidates
- Young academic scientists with fewer than 3 years in academia
- Young industrial scientists with fewer than 3 years in industry
- AAPS member who does not meet the criteria for one of the above categories

Presentation: PharmSci 360

Award:

- Signs or other visuals in the Solution Center (Exhibit Hall) directing attention to the winning posters

Expectations of Recipient: Participation in PharmSci 360 poster program in year of receipt

Nomination Type: Highest ranked abstracts as determined by screeners during AAPS' blinded poster screening process that have been authored by qualified candidates are automatically forwarded for consideration.

Qualifications for Nomination:

- Must be an AAPS member at time of poster submission
- Must be the single lead author of the abstract
- Abstract must be ranked by screeners in the top 10% of abstracts for one of the following groups:
 - Graduate students
 - Postdoctoral candidates
 - Young academic scientists with fewer than 3 years in academia
 - Young industrial scientists with fewer than 3 years in industry
 - AAPS member who does not meet the criteria for one of the above categories

Nomination Process: AAPS will automatically identify candidates and verify their qualifications, then advance nominees to AAPS Awards Committee. Candidates do not complete an application form.

Leadership Awards

Global Leader Award

Enterprise Level

Purpose: The Global Leader Award recognizes a leader working in pharmaceutical science, technology, engineering, or education whose contributions to the pharmaceutical sciences community have resulted in an outstanding positive impact on education and/or public health. AAPS recognizes these leaders both as a means to support their work, and to encourage pharmaceutical scientists around the world to keep driving toward treatments and cures that improve life for all global citizens.

Many countries face severe challenges in meeting the healthcare needs of the weakest members of their citizenry, but have limited, or even no, funding or capability to conduct pharmaceutical research. A few scientists have the vision, passion, and commitment to advance the development of drugs and therapies that begin to help these people.

Ideal Recipient: A member of the pharmaceutical sciences community (academia, industry, regulatory or other) whose leadership and effort have had a significant and broad impact on the availability, use and/or benefit from needed therapies domestically or internationally.

Number Presented Annually: 1

Presentation: PharmSci 360 Opening General Session or similar

Award:

- Award plaque
- Up to 4 complimentary hotel nights in the hotel of AAPS' choosing
- Reimbursement for flight costs up to \$750 domestic or \$1,200 international
- Complimentary registration at PharmSci 360 for three years beginning with year of receipt

Expectations for Recipient: Recipient must attend PharmSci 360 and participate in the Awards Program presentation to accept this honor. He or she is also expected to be available to help celebrate the presentation, which may include giving interviews and making presentations as requested by AAPS before, during, and after PharmSci 360, as well as authoring articles or commenting for publications. Potential recipients who cannot accommodate these expectations should not apply.

Nomination Type: Peer or committee of peers

Qualifications for Nomination:

- Member of AAPS for at least 3 years
- AAPS membership at time of application

Nomination Package:

- Curriculum Vitae
- Biography highlighting candidate's impact on the pharmaceutical community in at least one of the following areas: public awareness, access/availability, use and/or improved benefit from therapies
- 2-3 Letters of Endorsement
- Nominator's statement
- Recent photo appropriate for publication

Selection Committee:

- AAPS Awards Committee Chair or designate
- 3 members of the AAPS Awards Committee
- 1 AAPS Fellow
- 1 prior recipient of the award
- 1 member volunteer recruited using an open-call process for those who meet requirements specified by the Awards Committee chair (see www.aaps.org/awards for information on applying for this position)

Selection Process: The Awards Committee will consider:

- Scientific contribution to the pharmaceutical sciences
- Product or process innovation, as demonstrated by patent applications and approvals
- Recognition globally, as demonstrated by participation in scientific boards arounds around the world or other evidence that the pharmaceutical community, both industrial and academic, acknowledges the individual
- Significant contribution to pharmaceutical education and/or public health as demonstrated by work in policy development and successful drug approvals
- Significant interaction in and impact on regulatory environments, as demonstrated by collaborative contributions across departments, companies, industries, fields, and/or countries

The committee will vote to select a recipient.

Emerging Leader

Enterprise Level

Purpose: The Emerging Leader Award recognizes scientists and pharmaceutical professionals who are early in their careers – regardless of whether they work in an academic, industrial, government, or another setting – who have made a significant impact through the pharmaceutical sciences that promotes public health. AAPS sees these young scientists as future global leaders, and wishes to encourage their work by bringing attention to it, and to hold them up as an example to other early career scientists.

Ideal Recipient: A scientist or pharmaceutical professional in the early stages of her/his career who has significantly advanced pharmaceutical science and/or has innovatively applied the principles of pharmaceutical science to promote public and/or global.

Number Presented Annually: 1

Presentation: PharmSci 360 Opening General Session or similar

Award:

- Award plaque
- AAPS member at time of nomination
- Up to 4 complimentary hotel nights in the hotel of AAPS' choosing
- Reimbursement for flight costs up to \$750 domestic and \$1,200 international
- Complimentary registration in year of receipt

Expectations for Recipient: Participation in PharmSci 360 in year of receipt and participate in the Awards Program presentation to accept this honor.

Nomination Type: Peer

Nomination Package:

- Curriculum Vitae
- Biography highlighting candidate's impact on public health through the pharmaceutical sciences
- Nominator's statement
- 1-3 letters of endorsement (optional)
- Recent photo appropriate for publication

Qualifications for Nomination:

- Must be no more than 6 years from beginning a full-time paid professional career (excludes doctoral, post-doctoral, intern or residency positions), as demonstrated by Curriculum Vitae

Selection Committee: The AAPS Awards Committee

Selection Process:

The AAPS Awards Committee will consider:

- Candidates' breakthrough innovation or discovery, with emphasis on the long-term potential of that breakthrough
- How quickly the innovation benefited patients

The committee will vote to select a recipient.

Student Chapter Award

Enterprise Level

Purpose: AAPS recognizes Student Chapters that have provided exceptional service and outreach during the course of the year. Examples of service and outreach include: offering scientific session and professional development education and training; participating in community and charitable social events; collaborating with other schools, chapters, or industry on a project; promotional efforts for the chapter.

Ideal Recipient: An AAPS Student Chapter that has provided exceptional service and outreach.

Number Presented Annually: Up to 3

Presentation: By chapter leadership at a chapter meeting

Award:

- Award plaque
- Announcement at PharmSci 360 during appropriate student activities
- \$1,000 for each awarded chapter to be used to support programming for the chapter
- AAPS-sponsored visit from an AAPS Fellow, Distinguished Scientist Award recipient, Global Leader Award recipient, or Distinguished Service Award recipient

Expectations for Recipient:

- Participation in AAPS' efforts to bring best practices to other Student Chapters
- Creation of a video about the Student Chapter that will be shared with the public

Nomination Type: Self-nomination by leaders of Student Chapter

Qualifications for Nomination:

- Must not have won this award in the past 24 months
- Must be a chartered AAPS Student Chapter
- Must have submitted a complete chapter roster to AAPS on time in the prior year
- Must have 10 AAPS student members in good standing at time of application
- Must have chapter's executive committee (i.e., President, Vice President, Treasurer, and Secretary) on file with AAPS at time of application
- Must have a faculty advisor who is an AAPS member in good standing at time of application

Applicant qualifications will be verified by AAPS Membership and Customer Service Department prior to application review.

Nomination Package:

- Description of services and outreach efforts during the prior AAPS fiscal year (Oct. 1 to Sept. 30)
- Minimum of 1 letter of endorsement from a senior pharmaceutical professional and AAPS member, currently working in academia or industry, who is not the faculty advisor

Selection Committee:

- The AAPS Awards Committee
- 1 AAPS member who participated in a chapter that has previously won the award

Selection Process:

The Selection Committee will seek examples of extraordinary service and outreach as seen in:

- The frequency of the chapter's efforts
- The creativity of the chapter's efforts

The committee will vote to select a winner.

Service Awards

AAPS Distinguished Service Award

Enterprise Level

Purpose: The AAPS Distinguished Service Award brings recognition and public appreciation to a member for a lifetime of service to AAPS. Distinguished Service Award recipients are held up as an example of the inclusive, collaborative volunteer leadership AAPS encourages.

Ideal Recipient: An individual who has contributed significantly and consistently over a long period of time to benefit AAPS in achieving its mission. Contributions may include, but are not limited to, exemplary volunteer leadership at several levels of the organization; consistently organizing and participating in workshops, short courses, webinars and e-courses; and other efforts for AAPS that go well beyond simply fulfilling an assigned role.

Number Presented Annually: 1

Presentation: AAPS PharmSci 360 Opening General Session or similar

Award:

- Award plaque
- Up to 4 complimentary hotel nights in the hotel of AAPS' choosing
- Reimbursement for flight costs up to \$750 domestic and \$1,200 international
- Complimentary registration in year of receipt

Expectations for Recipient: Recipient must attend PharmSci 360 and participate in the Awards Program presentation to accept this honor. Participation in the promotion of volunteering within AAPS, whether by helping author an article, assisting with presentation of a webinar, etc. Recipients who are unwilling to be seen as the "face" of volunteering at AAPS should not apply.

Nomination Type: Self, peer, or committee of peers

Qualifications for Nomination:

- At least 5 years of membership in AAPS
- AAPS member at time of nomination (emeritus and other membership types are acceptable)

Nomination Package:

- Curriculum Vitae
- Biography emphasizing extraordinary elements of service to AAPS
- List of contributions to AAPS, including roles held, programs developed, etc.
- Recent photo appropriate for publication
- 2-3 letters of endorsement
- Nominator's statement

Selection Committee: The AAPS Awards Committee

Selection Process: The AAPS Awards Committee will seek evidence of:

- Consistent, active, many-years-long involvement in AAPS
- Efforts that consistently exceed the requirements and expectations of any role
- The following are examples of the type of work the committee expects to see described in nomination package:
 - Participation and contribution as a volunteer leader serving at several levels of the organization over the candidate's tenure as an AAPS member (committee chair, Executive Council member, section leader, AAPS Communities, etc.)
 - Efforts to grow membership through personal outreach
 - Providing quality service to members through the development of AAPS programs and services
 - Personal involvement in developing long-term relationships with significant donors and industry partners
 - Personal efforts to promote the pharmaceutical sciences
 - Work in policy making through AAPS, such as developing responses to guidances

The committee will vote to select a recipient. If no qualified candidates meet the high-level of service AAPS seeks to recognize with this award, the award will not be given in that year.

Pharmaceutical Global Health Award

Enterprise Level

Purpose: The Pharmaceutical Global Health Award recognizes AAPS members for their impact on their communities, both in the United States and abroad, through humanitarian work that may or may not involve the pharmaceutical industry, but which does improve public or global health.

Ideal Recipient: An AAPS member who has made a local or international humanitarian impact through their personal efforts to improve public or global health, and/or to aid in disease prevention and cures.

Number Presented Annually: 1

Presentation: PharmSci 360 opening general session or similar

Award:

- Award plaque
- Up to 4 complimentary hotel nights in the hotel of AAPS' choosing
- Reimbursement for flight costs up to \$750 domestic and \$1,200 international
- Complimentary registration in year of receipt

Expectations for Recipient: Recipient must attend PharmSci 360 and participate in the Awards Program presentation to accept this honor. Recipient is expected to support promotion of AAPS by writing articles, giving interviews, etc. as asked.

Nomination Type: Peer or committee of peers

Qualifications for Nomination:

- Member of AAPS for at least 3 years
- AAPS member at time of nomination

Nomination Package:

- Curriculum Vitae
- Biography describing candidate's service and its impact
- Recent photo appropriate for publication
- 2-3 letters of endorsement (optional)
- Nominator's statement

Selection Committee: The AAPS Awards Committee

Selection Process: The committee will weigh the impact of the candidate's personal work to affect public and global health, with a focus on efforts to support disease prevention and cures and the number of people affected by the candidate's efforts. The committee will also consider how long the candidate has been involved in this work. The committee will vote to select a recipient.

Additional Information

Where to Submit

AAPS strongly recommends contacting the AAPS Awards Team well in advance of any deadline for clarification about a particular award's requirements. AAPS accepts packages submitted online via the AAPS website.

Appeals

Appeals of the selection of any recipient must be submitted in writing by email or postal mail to AAPS by the deadline specified on the Awards website. Electronic appeals should be sent to awards@aaps.org.

Upon receiving an appeal, AAPS will:

1. Notify the chair of the AAPS Awards Committee
2. Seat a 3-person panel, consisting of AAPS Executive Council members
3. Present the panel with
 - a. the criteria of the award
 - b. the application AAPS received for the award
 - c. documentation of the selection committee's reasons for its decision
 - d. the appellant's statement appealing the decision
4. The panel will then consider whether the Selection Committee's actions were correct, and if not, the correct remedy
5. The panel's decision is final
6. AAPS will notify the appellant, the chair of the AAPS Awards Committee, the Executive Council, and others as necessary of the decision

AAPS encourages appellants, recipients, and other volunteers involved in an appeal to use discretion in deciding where, when, and with whom to discuss the appeal. AAPS wishes to protect both the integrity of the AAPS Awards Program and the reputations of all the involved parties.

Rescinding an Award

Regardless of the award, all recipients are expected to uphold the standards of the pharmaceutical scientist profession as well as AAPS' core values. In the event that a recipient is proven to have grossly violated AAPS' core values, the AAPS Awards Committee may recommend and the Executive Council may decide to rescind a recipient's award(s), even years after it has been presented. In the event that a call to rescind is brought forward, the recipient will be notified and given opportunity to make a statement to the Executive Council. The Council's decision is final.

Proposing a New Award

The AAPS Awards Committee receives, reviews, and completes development of all proposals for new AAPS Awards. Although the Executive Council makes the final decision in creating an award, it is with the counsel of the AAPS Awards Committee, which must administer all awards.

Individuals and groups are encouraged to submit proposals that include the following information. AAPS staff are happy to help applicants complete these questions and improve the quality of the proposal submitted to the Awards Committee.

The Awards Committee may reject an application; accept it and recommend it to the Executive Council; or work with an applicant to revise an application until it is acceptable. Applicants should expect to collaborate closely with staff and the Awards Committee on any proposed award.

To be considered, each proposal must include:

1. Proposed title
2. Statement of purpose for the award that aligns with AAPS' mission
3. Description of the ideal recipient
4. Recommended number of recipients to select annually
5. Recommended application process including
 - a. Whether the award will allow self-nomination or if the package must come from someone other than the nominee
 - b. What must be included in the nomination package
 - c. When the award should be presented
6. Candidate qualifications, which determine whether someone can apply for the award at all. Candidates not meeting these qualifications will not be considered. Examples of qualifications include:
 - a. Minimum requirements such as "How many years working in the field"
 - b. Whether AAPS membership is a requirement
7. Selection criteria, which are applied to all the qualified candidates. AAPS recommends 3-5 key criteria. Examples of selection criteria include:
 - a. Documented accomplishments in a field
 - b. Letters of endorsement
8. An outline of a proposed selection process, including a description of the types of individuals AAPS should seat on a selection committee and what they will consider in reaching their decision.
9. Recommended elements of the recognition, including monetary, travel, plaque/certificates, etc. NOTE: awards that depend on a benefactor choosing to provide funding each year are discouraged because of the risk that support may not be consistently sustained.

Companies and individuals who wish to create an award that will require considerable funding each year are strongly encouraged to consider creating an endowment.

10. Expectations for recipients after receipt of the award (e.g., providing interviews, appearance at PharmSci 360).

To propose an award, AAPS strongly recommends contacting AAPS at awards@aaps.org early in the development process. AAPS staff will advise you on the first draft of your proposal.