INTERPHEX SPAC Track Chair

Ideal Candidate
Each Track Chair works in the pharmaceutical sciences with scientific expertise in the track area and possesses the leadership and management skills necessary to lead their track committee. The Track Chair is knowledgeable in developments, issues, and the positions of key opinion leaders in their area of science. They must be able to lead a team of contributors to work together, while also adhering to deadlines, timelines, and goals.

Qualifications
Applicants who do not meet these qualifications will not be considered.

- Membership in AAPS must be maintained from the time of application through completion of the conference.
- Depth of expertise, preferably influence, in a track-related pharmaceutical discipline relevant to CMC and Manufacturing.
- Knowledge of trends affecting track area.
- Awareness of key opinion leaders.
- Experience leading and managing committees in AAPS or other associations.
- Excellent communication, delegation, negotiation, and facilitation skills.
- Attend INTERPHEX in 2025.
- Must use web-based software, particularly Microsoft Teams, to interact with the committee and complete tasks.

Duties
Guide the 3 Track Leaders, and with their help identify and curate programming for a specific track. Responsibilities include:

- Identify critical programming for the meeting.
- Lead track team in reviewing programming proposals submitted to INTERPHEX and recommending a slate of programs.
- Ensure a high standard of science.
- Identify critical programming for the meeting and recommend speakers to present it if needed.
- Prioritize attendee experience over other concerns.
- Be Available to AAPS staff by phone or email throughout term of service.
- Participate in planning meetings, monthly SPAC conference calls, and INTERPHEX.

Term of Service
August-April
**Estimated Time Commitment**

1 hour per week on average over the 12-month period, with 3-4 hours per week in 4-5 intense execution periods.

**Appointment Process**

Recommended by INTERPHEX SPAC Chair with staff endorsement and appointed by AAPS President.