

# Abstract Screening Committee

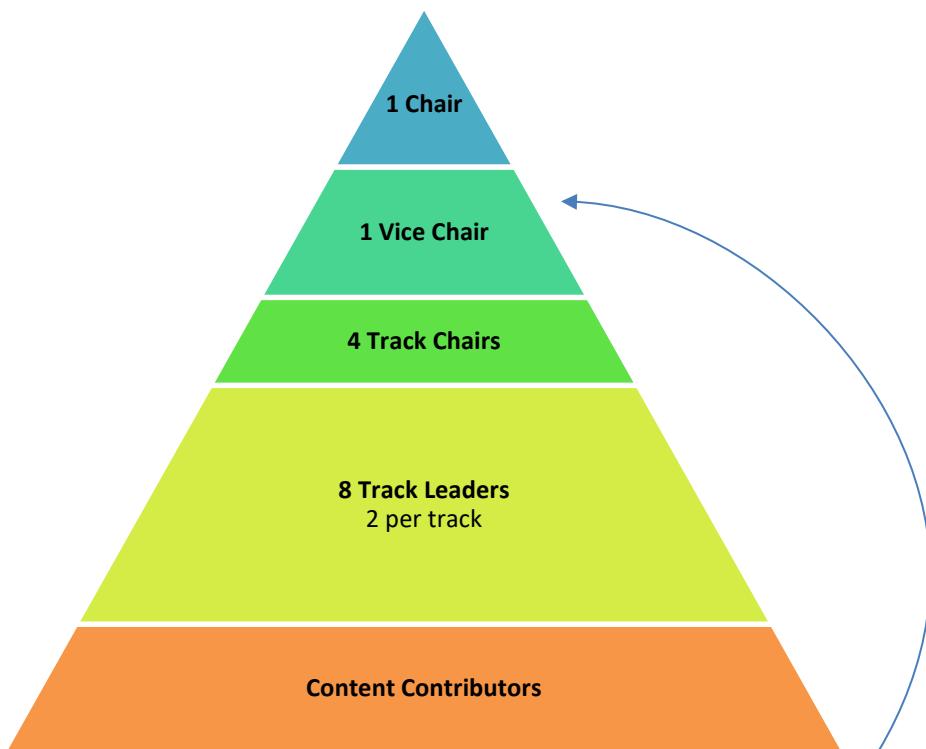
## Roles, Requirements, and Responsibilities

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# How the Abstract Screening Committee (ASC) Is Organized

## AAPS PharmSci 360 Scientific Programming Committee (SPC)



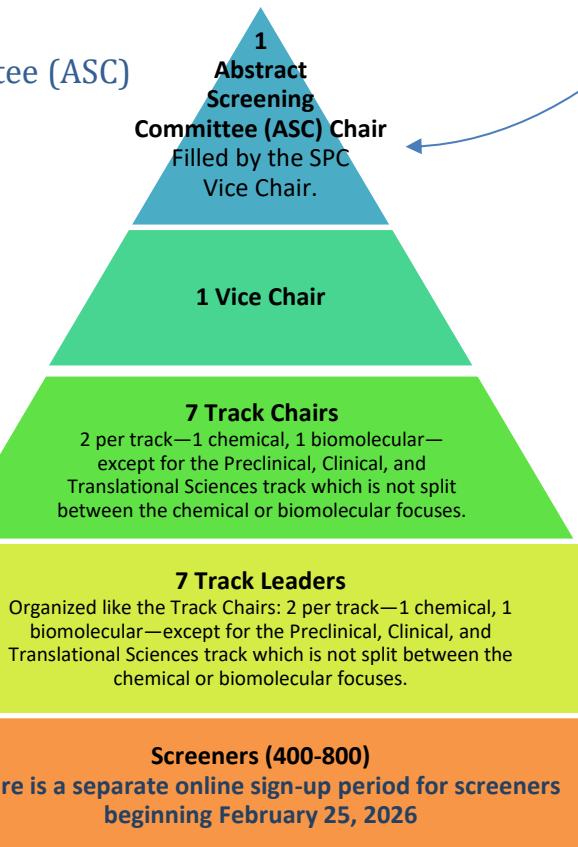
## Abstract Screening Committee (ASC)

### The ASC Includes

**1 Chair** – Vice Chair of SPC fills this role to ensure a connection between the two committees.

### Available positions:

- **1 Vice Chair**
- **7 Track Screening Chairs**
- **7 Track Screening Leaders**
- **800+ Screeners**



\*Dates are subject to change pending finalization of the screening timeline.

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## Tracks | Subtracks

- Preclinical, Clinical, and Translational Sciences – not split between chemical and biomolecular
- Bioanalytics – Biomolecular
- Bioanalytics – Chemical
- Manufacturing and Analytical Characterization – Biomolecular
- Manufacturing and Analytical Characterization – Chemical
- Formulation and Delivery – Biomolecular
- Formulation and Delivery – Chemical

## Vice Chair

### Requirements

- AAPS membership at time of application and throughout service
- Expertise in multiple tracks and subtracks
- Active involvement in one or more AAPS Communities
- Previous abstract screening experience for AAPS
- Previous screening chair/track leader experience for AAPS—either as a member of the ASC or the SPC—is preferred
- Experience authoring or coauthoring an abstract accepted by an AAPS meeting is preferred

The Vice Chair role requires daily monitoring of a website to track the progress of the Track Chairs and Track Leaders during the screening period—approximately a 2-week period in spring and a 2-week period in the late summer/fall. AAPS anticipates this window running from May 1–14, 2026, for early submission screening and July 24–August 6, 2026, for late-breaking submission screening. The Vice Chair also plays a role in adjudicating any appeals.

Additionally, the Vice Chair must participate in two 60-minute conference calls focused on:

1. Screening Committee Kickoff/Training
2. Wrap-up

### Responsibilities

- Time commitment as described in the Screening Timeline.
- **Daily monitoring of Track Chairs and Track Leaders during screening windows.**
- **Review scored abstracts and help award travelships.**
- **Manage Late Breaking Poster Abstract (LBA) reviews.** This is a repeat of the process used earlier in the spring, but with a much smaller pool of abstracts. The screening process timeframe is 2 weeks.
- **Make final appeals accept/reject decisions with the ASC Chair.**
- **Assist in poster review for Best Poster Award.**

## Track Chair

### Requirements

- AAPS membership at time of application and throughout service
- Expertise in specific track and subtrack—either chemical or biomolecular (unless application is for the Preclinical, Clinical, and Translational Sciences Track, which is not divided between the two focuses)
- Active involvement in one or more AAPS Communities
- Previous abstract screening experience for AAPS
- Previous screening chair/track leader experience for AAPS—either as a member of the ASC or the SPC—is preferred
- Experience authoring or coauthoring an abstract accepted by an AAPS meeting is preferred

The Track Chair role requires daily monitoring of a website to track the progress of the Track Leaders during the screening period—approximately a 2-week period in spring and a 2-week period in the late summer/fall. AAPS anticipates this window running from May 1–14, 2026, for early submission screening and July 24–August 6, 2026, for late-breaking submission screening.

Additionally, the Track Screening Chair must participate in two 60-minute conference calls focused on:

3. Screening Committee Kickoff/Training
4. Wrap-up

## Responsibilities

- Time commitment as described in the Screening Timeline.
- **Daily monitoring of Track Leaders during screening windows.**
- **Make final accept/reject decisions by the deadline.**
- **Review scored abstracts and help award travelships.**
- **Review appeals as necessary.**
- **Manage Late Breaking Poster Abstract (LBA) reviews.** This is a repeat of the process used earlier in the spring, but with a much smaller pool of abstracts. The screening process timeframe is 2 weeks.
- **Assist in poster review for Best Poster Award.**

## Track Leader Requirements

- AAPS membership at time of application and throughout service
- Experience in specific track – either Chemical or Biomolecular (unless application is for the Preclinical, Clinical, and Translational Sciences Track, which is not divided between the two focuses)
- Active involvement in one or more AAPS Communities
- Previous abstract screening experience for AAPS
- Experience authoring or coauthoring an abstract accepted by an AAPS meeting is preferred

The Track Leader role requires daily monitoring of a website to track the progress of the screeners during the screening period – approximately a 2-week period in spring and a 2-week period in the late summer/fall. AAPS anticipates this window running from May 1–14, 2026, for early submission screening and July 24–August 6, 2026, for late-breaking submission screening.

The Track Leader must participate in two 60-minute conference calls focused on:

1. Screening Committee Kickoff/Training
2. Wrap-up

## Responsibilities

- Time commitment as described in the Screening Timeline.
- **Daily monitoring of screeners during the screening windows.**
- **Recommend accept/reject and provide comments for the Track Chair by the specified deadline.**
- **Support Late Breaking Poster Abstract (LBA) submissions process.** This is a repeat of the process used earlier in the spring, but with a much smaller pool of abstracts. The screening process time frame is 2 weeks.

## **Screeners—Online sign-up begins February 25, 2026, using the abstract submission site only.**

### **Requirements**

- Complete the online sign-up form
- Review screener training documents
- Spend a few hours reviewing recent research before beginning screening
- Experience authoring or coauthoring an abstract accepted by an AAPS meeting is preferred

Screeners will review abstracts based on the screener training documents during the screening window, approximately May 1-12, 2026. Screeners should expect to spend a few hours familiarizing themselves with recent research in their area of expertise, and then a few minutes looking at each abstract. Total time commitment varies based on the number of abstracts assigned but is usually 2-3 hours.

Screeners will also have an opportunity to screen during the Late Breaking Poster Abstract screening period, anticipated to be July 24-August 4, 2026.