

AAPS Awards Committee Charter

Approved by the Board of Directors 10/17/2018

Statement of Purpose

The AAPS Awards Committee oversees the AAPS Awards Program that brings attention to, and celebrates, the most impactful science as well as the scientists who serve as role models in the pharmaceutical science community.

Committee Membership

The committee is composed of 9 member volunteers, including a chair, vice chair, and past chair. The committee is appointed annually by the AAPS Board of Directors. Any AAPS member may apply for service on the committee through an annual open call. Selection of applicants is based on:

- Commitment to AAPS' mission and its strategic plan
- Interest in the AAPS Awards Program and contributing to the selection of award recipients
- Professional pharmaceutical experience for at least 8 years (academic, industrial, regulatory, or other areas)
- AAPS membership in good standing; membership must be maintained throughout the term on the committee
- Ability to maintain confidentiality
- Ability to act impartially and diligently
- Time to commit to:
 - Participating in monthly, 1.5-hour conference calls; the committee's activities begin in January and end in November (approximately 16.5 hours total for monthly calls)
 - Reviewing award nomination packages (approximately 10 hours in June)

Term of Service

Service as a member on the committee is a two-year term; half of the committee rotates off each year. Service as an officer on the committee is a three-year term: one year as vice chair, then chair, and finally as past chair. At the end of the term of service, members are eligible to re-apply to the committee. Each year in September, AAPS issues an open call to solicit volunteers for the following year. Calls may also be issued as needed if members choose to leave the committee before their term expires.

Tasks

The Awards Committee, with the support of staff, follows the roles and responsibilities outlined in the [AAPS Awards Guide](#) to:

- 1) Review annual award nomination packages submitted for existing awards in June using the online award submission platform
- 2) Review proposals for new awards
- 3) Review existing awards to improve communication and processes in order to create the best experience possible for applicants
- 4) Review committee documents and communicate with other committee members in the committee's online community platform
- 5) Monitor the performance of awards (number and quality of submissions, etc.) and make recommendations to the AAPS Board of Directors for:
 - a. Creating new awards
 - b. Revising existing awards

Metrics and Milestones

- Building the prestige and longevity of the awards program through recognition of the most impactful science and pharmaceutical scientists.

- Encouraging nominations that reflect the diversity of AAPS' members (i.e., gender, discipline, occupation, ethnicity, national origin, nationality, age, etc.).
- Ensuring that an unbiased review of nomination packages recognizes the most impactful science/scientists.