AAPOS 2027 Annual Meeting

Exhibitor Terms and Conditions

The following Terms and Conditions govern participation as an exhibitor at the American Association for Pediatric Ophthalmology and Strabismus (AAPOS) 2027 Annual Meeting. By reserving exhibit space, exhibitors agree to abide by all rules, regulations, and policies set forth below.

1. Exhibit Space and Assignment

1.1 Exhibit space consists of 6’ x 30” tabletops and 10’ x 10’ booths. Exhibitors must not exceed the allotted dimensions. Large floor items must be pre-approved by AAPOS and may require purchase of additional space. Unauthorized oversized displays may be denied setup.

1.2 Exhibitors may select up to three (3) preferred locations. Final assignments are based on availability and payment in full. AAPOS reserves the right to accept or reject any application for space.

1.3 All exhibits must be set up by 7:00 p.m. local time on March 17, 2027, for the official opening on March 18, 2027. AAPOS may reassign space without refund if an exhibitor fails to occupy its booth by that time.

2. Payment, Cancellation, and Downgrades

2.1 Payment is due in full within 30 days of invoice. Confirmation of space will not be issued until payment is received.

2.2 Cancellations must be submitted in writing. Refunds, less a $500 administrative fee, will be issued only if notice is received before February 1, 2027. No refunds will be given after this date.

2.3 Subleasing or sharing exhibit space is prohibited.

2.4 Requests to downgrade space (e.g., booth to tabletop) must be submitted in writing and received by AAPOS no later than Monday, February 1, 2027. Refunds, less a $500 administrative fee, will only be issued if the downgrade request is received by this deadline.

3. Shipping, Storage, and Material Handling

3.1 Alliance National Exposition will provide drayage services, including advance receipt, storage, delivery, removal, and reloading of exhibit materials. Shipments must be sent to the designated advance warehouse; the venue does not accept direct deliveries.

3.2 Onsite storage is limited to crates and trunks. Literature, giveaways, and similar materials must be stored under the exhibit table or through the drayage company.

3.3 Exhibitors are responsible for removing all trunks, crates, and boxes prior to hall opening on March 18, 2027.

- First day for warehouse deliveries to Alliance: February 17, 2027.
- Last day for warehouse deliveries to Alliance: March 10, 2027.

4. Facility Care

4.1 Exhibitors may not install permanent fixtures, deface property, or damage the facility. Exhibits must be left in their original condition at the conclusion of the Meeting.

5. Safety and Restrictions

5.1 All materials must comply with local fire, health, and safety codes. Decorations and displays must be flame retardant.

5.2 Biohazardous materials are prohibited.

5.3 Safety and fire exits must remain accessible at all times.

5.4 Lasers must be shielded, enclosed, and meet all safety requirements. Unshielded beams are prohibited.

5.5 AAPOS reserves the right to restrict or remove any exhibit deemed unsafe, unsuitable, or inconsistent with professional standards.

6. Publicity and Advertising

6.1 Exhibitors may not use the AAPOS name, logo, or trademarks without prior written consent.

6.2 Solicitation of speakers or registrants for interviews, manuscripts, or related purposes is prohibited. Violations may result in immediate removal without refund.

7. Display of Non-FDA Approved Products

7.1 Any investigational product displayed must:

- Present only objective statements.
- Make no safety, effectiveness, or comparative claims.
- Include appropriate FDA cautionary statements.
- Not be sold or offered for order until approval is obtained.

7.2 Clear signage regarding FDA status must be displayed on or near such products.

8. CME and Educational Space Restrictions

8.1 Promotional materials may not be displayed or distributed in CME areas.

8.2 Company representatives may not conduct sales activities in educational rooms.

8.3 Corporate support does not influence exhibit space assignment.

9. Booth Conduct and Staffing

9.1 Exhibits must be staffed during official exhibit hours.

9.2 Staff must dress and conduct themselves professionally, consistent with a medical meeting.

9.3 Sales are permitted only if conducted in a professional manner and in compliance with applicable state and local tax laws.

9.4 Entertainment, food, alcohol, and raffles are prohibited. Exhibitors are responsible for securing necessary permits and remitting applicable taxes.

10. Ancillary Meetings and Events

10.1 Exhibitors may not host, sponsor, or encourage participation in functions during official AAPOS programming hours.

10.2 Events at the host hotel require prior written approval from AAPOS. Requests must be submitted to the AAPOS Meetings Manager.

11. Electrical, A/V, and Internet

11.1 Orders for electricity, internet, and A/V equipment must be placed directly with the designated provider. Order forms will be sent following registration confirmation.

12. Insurance and Liability

12.1 Exhibitors are required to provide a Certificate of Insurance for the AAPOS 2027 Annual Meeting. The policy must include liability and property damage coverage of no less than $1,000,000 per occurrence.

12.2 Exhibitors are responsible for maintaining adequate insurance against injury, property damage, or loss. AAPOS and the venue assume no responsibility for exhibitor property.

12.3 Exhibitors agree to indemnify, defend, and hold harmless AAPOS, its officers, employees, contractors, and agents from any claims, damages, or expenses arising from exhibitor activities, except those resulting from AAPOS’s gross negligence or willful misconduct.

12.4 Exhibits must comply with all applicable federal, state, and local laws, including the Americans with Disabilities Act.

13. Enforcement

13.1 AAPOS reserves the right to enforce these Terms and Conditions at its sole discretion.

13.2 Exhibitors violating these rules may have their exhibit terminated onsite without refund and may be barred from future AAPOS meetings.