

INFORMATION FOR POSTER PRESENTERS – 2026 AAPOS ANNUAL MEETING

March 18-22, 2026, The Westin Seaport District, Boston, MA

- AAPOS is planning a fully live, in-person meeting with all presenters in attendance.
- The preliminary program is available on the AAPOS website at www.aapos.org. Please contact Maria Schweers, CO, the scientific program coordinator, at aaposmaria@gmail.com, **immediately** if there are any conflicts or other problems with the scheduling of your presentation.
- All poster presentations will have **BOTH** a hard board component to be displayed at the meeting **AND** an electronic component. The deadline to upload the electronic PDF of the poster is **February 16, 2026**. Details will be sent in January, 2026.
- The posters will be held in two separate meeting spaces; one space will have only medical student (MS) presenters and the other space will have all other presenters. The posters will be divided into two separate sessions so each poster is only displayed for half of the meeting dates. Your poster number (A or B or MS A or MS B) will determine to which group you are assigned.
 - Hard Board Poster Set 1 (A1-A100 and MS A1 – A40). Poster is assembled Wednesday, March 18, 1:00 – 4:00 PM. Formal attended poster session is Thursday, March 19, from 10:00 – 11:00 AM. Poster removal is Friday, March 20, 11:30 AM – 12:00 PM.
 - Hard Board Poster Set 2 (B1-B100 and MS B1 – B40). Poster is assembled Friday, March 20, 3:45 – 4:15 PM. Formal attended poster session is Saturday, March 21, from 10:00 – 11:00 AM. Poster removal is Sunday, March 22, by 8:00 AM.
- We will provide **Portrait (Vertical) Layout approximately 8 feet high x 4 feet wide** poster boards on which to display your exhibit. Poster should be approximately 4 feet high by 3 feet wide to avoid it being too close to the floor. Push pins will be provided to mount the exhibit. A title board is not provided. The presenter should label the poster indicating title and authors. If additional items are necessary to attach your poster material, please bring these materials.
- The poster exhibit must include that the presenter either does or does not have any financial interest in the material presented. Any proprietary interest should be clearly stated during your presentation. Any off-label use of drugs or devices must be acknowledged. Facial photographs are Protected Health Information under HIPAA. Presenters showing identifiable photograph(s) of a patient should have written authorization from the patient or legal guardian in advance of the presentation.
- You have the option of recording a 3-minute PowerPoint presentation summarizing your poster. Information regarding the electronic component of the posters, including file format, upload instructions, inclusion of a pre-recorded video presentation and details will be sent to all poster presenters in January, 2025. Updates will be posted on the AAPOS website. This electronic component does NOT replace the hard board in person presentation.
- Please note the AAPOS Policy for CME violations. *When a potential violation of ACCME rules occurs during a CME-generating activity at an annual AAPOS meeting, the Secretary for Program, if he/she has not personally witnessed the violation, will initiate an investigation into the occurrence by speaking with selected members of the audience, as well as the speaker(s) charged with the violation. The Secretary for Program may require consultation with the CME-accrediting body to determine if a violation has occurred. If it is determined that a violation exists, the Program Secretary will communicate directly with the offender to educate him/her on the nature of the violation, review ACCME rules, and issue a warning that potential penalties for future violations may include inability to present at future meetings. Copies of all communication in this regard will be filed with the CME accrediting body. If an individual commits a second violation, the Secretary for Program will convene the Program Committee to review the details of both violations and to issue a recommendation to the AAPOS BOD regarding an appropriate penalty for the individual. The AAPOS BOD may accept, deny, or modify the Program Committee recommendations. The Secretary for Program (or in combination with AAPOS president) will then communicate this final decision to the offending individual.*
- **CME POLICY** – Presenters should NOT use product logos or the name/address of specific companies in any visual aids. (Slides, posters, handouts, etc). Generic names should be used for all medications and technical devices when possible.
- All presenters are required to submit an electronically signed AAPOS Agreement for Presenters. This signed agreement acknowledges your responsibility to present your work at the annual meeting and acknowledges your permission for your presentation to be videorecorded. This form must be submitted by **December 16, 2025**. Go to <https://hub.aapos.org/login> Select “Edit Profile” to update your Display Name field to show how your name should be displayed in the program and click Submissions to access and complete the 2026 AAPOS Presenter Agreement Form.
- **All participants must preregister for the meeting by December 16, 2025.** If you are not registered for the meeting by this date, you will be removed from the program. If you decide to withdraw your paper after this date, you will not be allowed to participate in any part of the program for the following 2 years unless a medical or personal emergency has caused the withdrawal. Registration opened November 18, 2025. Go to <https://hub.aapos.org/login> and click “2026 Annual Conference Registration” in the left side menu.

- All presenters are required to review their abstract by **December 16, 2025**. Go to <https://hub.aapos.org/login>. Click "Reviews" in the left side menu and select your abstract. View your abstract on the left and answer the questions on the right side of the page. Please note this is intended to correct author errors, and typographical errors and allow for minor updates/edits only. Please note that substantial alterations in the content of the abstract are not allowed and those that alter the conclusions, required re-review and adjudication by the Program Committee, and are subject to removal from the program.
- Formal Author Attended Poster Session: Please plan to be near your poster to answer questions during your assigned poster session as noted above. If your poster has an ODD number, you will need to be in attendance for the **first** 35 minutes of the poster session. If your poster has an EVEN number, you will need to be in attendance for the **last** 35 minutes of the poster session.
- The electronic poster component will be distributed to meeting attendees approximately one week prior to the meeting and will be available throughout and after the meeting. Because the meeting content will be available to attendees on-demand after the meeting, it is not an option for presenters to not grant permission for your presentation to be recorded. Please contact Maria Schweers at aaposmaria@gmail.com by **December 16, 2025**, if you would like to withdraw your presentation from the program.
- There is no requirement that material presented as a poster at the Annual Meeting of AAPOS be submitted for publication in the organization's official journal. The Editorial Board, however, encourages submission of such material for publication in the *Journal of AAPOS*. Information for authors is available on the website, www.jaapos.com. Please check this website for updates.
- AAPOS has a housing block at the Westin Seaport Harbor, Boston. The hotel reservation deadline is **February 24, 2026 or until rooms sell out**. After you register for the meeting, you will receive an email confirmation that includes a link to online hotel reservations for the AAPOS block. The group rate of \$319++ is honored so long as rooms in the block are available. Rates quoted are per room, per night based on Single or Double occupancy, and are not inclusive of applicable taxes and resort fees.