**University of Wisconsin-Madison, School of Nursing**

**Associate Dean for Academic Affairs**

**Academic Career & Executive Search is pleased to assist the University of Wisconsin-Madison, School of Nursing in their search for an Associate Dean for Academic Affairs (ADAA).**

A rare opportunity for a collaborative, energetic leader to have a profound impact at an exceptionally successful and growing R1 School of Nursing. The ADAA will guide a motivated faculty and staff who will continue to thrive under the direction of a skilled mentor and growth-oriented leader. The ideal candidate is an outstanding nursing leader committed to best practices for academic excellence, and faculty and student success.

The ADAA joins an extremely well-supported, high demand School of Nursing (SoN) housed in a new $53.3 million-dollar state-of-the-art building overlooking scenic Lake Mendota and is thoughtfully situated next to UW-Madison’s Schools of Medicine and Public Health and Pharmacy and multiple hospitals. The high-tech facilities are unsurpassed with twenty-five research suites, observation/interview rooms, dedicated space for biological research, and community-accessible rooms, and private office space for faculty. The spacious building is designed to accommodate the needs of the SoN as they continue to grow.

The ADAA works to advance the quality and integrity of the SoN's academic programs, providing strategic vision for current curricula and future curriculum development; implementing processes and procedures to support accreditation processes; and overseeing the implementation, assessment, and promotion of all academic programs. The Associate Dean is responsible for providing overall leadership and oversight for matters related to academic affairs, including innovation, technology, fiscal management, and faculty and student success in the SoN. The Associate Dean for Academic Affairs will be expected to contribute to the tripartite mission of the school: teaching, research, and service.

The ADAA reports to the Dean of the School of Nursing (SoN) and serves as the Chief Academic Officer for the SoN.

This position is required to have a concurrent faculty appointment.

# Principal duties:

* Provides leadership and administrative authority for personnel within the Office of Academic Affairs.
* Works in collaboration with the Assistant Dean for Academic Affairs to ensure smooth operations for student affairs and career services.
* Serves as a liaison between Academic Affairs staff and faculty.
* Collaborates with Associate Deans, Assistant Dean for Academic Affairs, and Program Directors, and faculty to determine teaching assignments across all academic programs.
* Actively engages with the faculty to maintain excellence in the delivery of academic programs.
* Establishes procedures, initiatives, and programs that reflect a commitment to inclusive excellence among faculty, students, and staff.
* Directs the review and program approval processes as required by the Provost's Office and by regulatory and accrediting bodies.
* Oversees academic program planning and development, curriculum administration and revision, new program development and implementation, and matters related to undergraduate and graduate programs using benchmark data to measure academic performance against best practices.
* Oversees student recruitment and admissions, academic and career advising, financial aid and awards, maintenance and verification of student records, clinical placements and affiliation agreements, and general student services.
* Collaborates with Assistant Dean for Institutional Affairs to lead marketing and promotional efforts for academic programs.
* Collaborates with the Associate Deans for Faculty Affairs and Administrative Affairs to recruit, hire, and retain faculty consistent with the strategic and fiscal needs of the School.
* Works closely with the Associate Dean for Faculty Affairs to foster student-centered and evidence-based faculty development that enhances the teaching and learning experience.
* Effectively guides the utilization of resources and directs the budgets that support the academic programming for the School.
* Works in close partnership with other SoN academic and administrative leaders to foster collaboration and build an intentional culture as well as implement process improvements, planning, and program decisions.
* Administers the student appeals and grievance processes for the Dean of the School.
* Submits or facilitates the submission of funding proposals to support academic programs and educational research.
* Leads SoN initiatives in support of innovation in pedagogy, curriculum, and instructional design.
* Oversees the SoN summer session, including review and approval of courses offered, working closely with other departments and divisions on campus.
* Serves as a member and/or resource person to SoN and University committees, task forces, and work groups.
* May provide instruction in courses and/or mentorship to students in areas aligned with expertise across academic programs

**Required Qualifications:**

# An earned doctorate in nursing or related field is required. If the doctorate is not in nursing, the candidate must have a graduate degree in nursing.

* Should tenure be desired by the candidate, the candidate's qualifications must be sufficient to meet requirements for tenure at the University of Wisconsin-Madison, preferably at the Professor level.
* Current RN licensure in Wisconsin (or eligibility).
* Two years of academic leadership experience.
* Record demonstrating leadership, scholarship, and experience in nursing education.
* Prior experience as a teacher in an undergraduate or graduate nursing program.
* Demonstrated ability to lead diverse faculty and staff and to sustain a culture that supports strong academic programs.
* Exceptional conceptualization, organizational management, and leadership skills.

**Preferred Qualifications:**

* Evidence of significant professional engagement in work at the national level related to nursing education or research is strongly preferred.
* Experience with evidence-based scholarship in educational innovation and academic excellence is a plus.

**Additional Information:**

To become tenured, candidate qualifications must be sufficient to meet the requirements for tenure at the University of Wisconsin-Madison, at the rank of Associate Professor or above. They seek candidates who are tenured or who have the qualifications necessary to become tenured at UW-Madison in any health sciences profession.

**About University of Wisconsin-Madison** <https://www.wisc.edu/>

The University of Wisconsin¬-Madison (UW–Madison) is the flagship of the University of Wisconsin system and a leader in education and research. Established in 1848 as a land-grant institution, UW–Madison comprises 8 undergraduate schools and colleges, four main professional schools, 160 departments, and 24 specialized research facilities with more than 43,000 students from around the globe. As the largest public research institution in the country, and as a top-ranked institution in numerous national and international rankings, UW–Madison plays an integral role in the creation, integration, transfer, and application of knowledge throughout the world.

**Research / Rankings**

The National Science Foundation (NSF) released its 2018 fiscal year Higher Education Research and Development (HERD) data and the University of Wisconsin–Madison ranks 8th in the national research rankings for public and private universities. The data show the university remains a research powerhouse, with nearly $1.21 billion in annual expenditures for research across all fields, about half of which come from federal awards. UW–Madison’s federal expenditures grew by 1.3 percent compared to the previous fiscal year. This commitment to fostering a culture of research has made UW–Madison a long-standing research leader. In the *U.S. News and World Report’s 2021 Annual Guide to America’s Best Colleges*, UW–Madison was tied for 13th among public institutions and 42nd overall among national universities. For the second year in a row, the *Report* ranked UW–Madison 14th overall in the category “A Strong Commitment to Undergraduate Teaching.” UW–Madison’s graduate programs are particularly highly ranked: the *U.S. News and World Report’s 2019* “Best Graduate Schools” ranked UW–Madison’s graduate-level education among the nation’s best. UW–Madison ranks highly for its civic engagement and societal contributions as well: *Washington Monthly’s 2018 College Guide*, which emphasizes affordability, enrollment of low-income students, and student support, ranked UW–Madison 22nd. Internationally, the *2018 Academic Ranking of World Universities* put UW–Madison at number 28, the second-highest ranked of any Big Ten School, and the *Center for World University Rankings* has ranked UW–Madison as the 27th-best university in the world for 2018-2019.

**About the University of Wisconsin-Madison School of Nursing** <https://nursing.wisc.edu/>

For more than ninety years the University of Wisconsin-Madison’s School of Nursing (SoN) has been committed to enhancing healthcare through teaching and research. The SoN’s commitment to systematic and leadership inquiry aims to address nursing care for vulnerable patients and to further integrate clinical, research, and educational components, giving students wider access to experiences in areas critically needing health professionals.

Faculty Research: The SoN is committed to building its research faculty, with recent increases in tenure track faculty from 13 to 23 with plans for further growth. Tenure-track faculty are all prepared at the doctoral level. Sixty percent (38/63) of clinical faculty hold doctoral degrees. Research areas of particular strength and depth within the school include: care of older adults across settings, symptom science, self-management of chronic illness, impact of health systems and care delivery processes on health outcomes, health disparities, and care of children and families.

Tenure track faculty are actively engaged in research, many with externally funded research programs. External research funding in 2018-2019 for School of Nursing faculty totaled U.S. $ 3.3 million, with current intramural funding totaling U.S. $ 0.5 million in the same year. Indicative of the School’s tradition of collaborative research, most SoN faculty are engaged in ongoing collaborations with partners from other disciplines across campus and at other universities. UW–Madison SoN researchers are passionate investigators, taking innovative approaches, collaborating across disciplinary boundaries, and translating research into effective solutions.

**Unique Programs:**

**Wisconsin Network for Research Support (WINRS)**

WINRS is an innovative and nationally recognized patient- and community-engagement research consultation program at the UW–Madison School of Nursing. Since 2010, WINRS has offered a suite of consultation services to campus researchers, with a focus on addressing a persistent problem– how to effectively connect and communicate with study participants, particularly people from under-represented communities. WINRS services are relevant for any researchers who wish to engage diverse research participants and study stakeholders with an emphasis on diverse participants, design, data collection methods.

**Center for Aging Research and Education (CARE)**

The UW School of Nursing has a particular research emphasis on care of older adults. Interprofessional education, interdisciplinary collaboration on research of older adults and statewide programming on aging is provided through this center.

**Institute for Clinical and Translational Research (ICTR)**

This federally funded Clinical and Translational Science Award (CTSA) institute is a partnership among the School of Nursing, School of Medicine, Public Health**,** School of Veterinary Medicine, School of Pharmacy, and College of Engineering. Research training and collaboration and interdisciplinary funding are outcomes of this institute.

**Community Advisors on Research Design and Strategies (CARDS)®**

CARDS® is an innovative patient- and community-engagement program based in the SoN. Established in 2010 with funding from a NIH infrastructure development award, CARDS® has provided a valuable and productive link between the SoN and two community centers in Madison, WI. Community center staff recruit clients from local community groups and organizations to act as community advisors (the “CARDS”). CARDS® volunteers then complete a training protocol that prepares them to offer feedback on a broad range of materials, including survey, interview, and focus-group questions; recruitment materials and plans; smartphone apps; and online content. Feedback from CARDS® focuses on how to make study materials more inviting, easier to read, and easier to understand, and on how to avoid strategies, plans, or wordings that might provoke unintended offense or discourage potential participants. Since the inception of the CARDS® program, CARDS® volunteers have met with over a hundred researchers from UW–Madison’s health-sciences community, including the Schools of Nursing, Pharmacy, and Medicine and Public Health. With ongoing support from the SoN, ICTR, and program revenue generation, CARDS® has provided consultation to over 100 researchers from across campus.

**Living in the Area**

Voted in the Top 100 Places to live (#5 by Livability and #12 by US New & World Report), Madison is one of the nation’s top towns offering a trifecta of perfection, a low cost of living, low unemployment and low crime rates. The growing and vibrant town attracts a wide range of residents ranging from new college grads to millennials to retirees. Madison and surrounding Dane County have the lowest unemployment rates in the state.

Further strengthening the draw, the capital city is routinely voted top college town, top foodie city, top music destination and offers residents outdoor recreation in every season along with a collection of cultural attractions. The area is filled with cafes, shops, restaurants, museums, galleries and theaters. Madison combines a small town feel with a vibrant, big city feel with cultural offerings for almost every type of interest.

Madison routinely ranks high in various rankings of the “greenest” cities in the U.S. with high marks in parks-per capita and percentage of people who walk, bike, carpool or take public transit to work. Madison has more bikes than cars and more than 75 miles of bike paths. More than 15,000 acres of lakes and 200 miles of hiking and biking trails add to the environmentally conscious approach. The 1,200-acre UW-Madison Arboretum has more than 20 miles of footpaths, boardwalks and fire lanes through its gardens and restored prairies.

Madison also includes 5 lakes for year-round activities. Boating, kayaking, canoeing and miles of lakeside hiking and biking trails. The UW-Madison Memorial Union Terrace overlooking Lake Mendota has been one of the city’s most iconic and revered gathering spots since its opening in 1928.

**To Apply:**

Applications will be reviewed as they are received and should include a cover letter and CV. You may apply directly at: <https://acesrch.applicantstack.com/x/detail/a21esjy39vl2>

Inquiries and nominations are treated confidentially and can be sent to Jennifer Muller, Managing Partner with Academic Career & Executive Search: Jennifer@ACESrch.com or call 860-740-2600.

A criminal background check will be conducted prior to hiring.

*The School of Nursing is committed to inclusive excellence and strongly encourages applications from candidates who foster and promote diversity and inclusion.*