Academic Career & Executive Search is pleased to assist Auburn University at Montgomery (AUM) in its search for two positions:

- Graduate Associate Dean for Academics and Evaluation in the School of Nursing
- Undergraduate Associate Dean for Academics and Evaluation in the School of Nursing.

For full consideration, please apply by November 28th.

Auburn University at Montgomery offers the best of all worlds with its intimate campus that also extends the benefits of a larger university system and flagship campus. With a prestigious legacy and D2 sports, Auburn University at Montgomery is a regional college experience with a large university support system. Offering one of the most diverse campus experiences in the South, AUM’s Strategic Plan and Master Plan reflect a commitment to providing high-quality living and learning environments for students, faculty, and staff.

These roles offer wide-reaching and extensive support from top leadership, including both the Provost and Chancellor. Additionally, the Dean of the School of Nursing is committed to lend further support by mentoring these individuals for possible future leadership positions.

The **Undergraduate Associate Dean for Academics & Evaluation** serves as a chief assistant to the Dean in the administration of the School of Nursing (SON) which may include, but is not limited to academic policies, faculty recruitment and development, program development, program review, student advisement, indirect supervision of teaching, administers and advances the instructional programs, curricula, and provides for an environment which fosters positive attitudes, recognition, creativity, respect for diversity, and opportunities for personal and professional growth. The Associate Dean provides administrative leadership for institutional assessment and quality improvement initiatives in the SON.

The **Graduate Associate Dean for Academics and Evaluation** serves as a chief assistant to the Dean in the administration of the School of Nursing (SON) which may include, but is not limited to academic policies, faculty recruitment and development, program development, program review, student advisement, indirect supervision of teaching, administers and advances the instructional programs, curricula, and provides for an environment which fosters positive attitudes, recognition, creativity, respect for diversity, and opportunities for personal and professional growth. This role provides administrative leadership for institutional assessment and quality improvement initiatives in the SON.

These positions report directly to the Dean of the School of Nursing and Health Sciences who is the chief nursing administrator for nursing.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Responsible for oversight and coordination of all undergraduate or graduate educational programs and activities that support student recruitment, education, and retention in the SON.
2. Support faculty planning for the development of contemporary new degree programs and evolving existing degree programs.
3. Oversee the compliance of the School of Nursing with all regulatory requirements (e.g. Alabama Board of Nursing (ABON), Alabama Commission on Higher Education, as well as lead the SON is all accreditation evaluation and site visits.
4. Oversee the management of the Nursing Resource Center and collaborate to expand the vision for the resources that are provided.
5. Create and facilitate alignment/ partnerships with colleges, health systems, and other groups to formulate and implement innovative learning models.
6. Participate in hiring, career development, and evaluation of qualified and diverse SON staff and faculty.
7. Assesses clinical facility placement needs and evaluates the quality of clinical facilities in accordance with accreditation and ABON rules and regulations.
8. Maintains personal academic faculty obligations in teaching, service, and research in accordance with area of expertise.
9. Maintains currency of knowledge in nursing education by attending state and national meetings of nursing educators and administrators.
10. In partnership with the dean, organizes, plans, and implements nursing ceremonies such as Pinning and Recognition Ceremony, Scholarships and Awards, and White Coat Ceremony to name a few.
11. Monitors undergraduate nursing students and faculty surveys and provides recommendations to the dean as needed.
12. Effectively represents the dean in her absence at internal and external events and with other stakeholders.
13. Assists the dean in planning teaching assignments, committee assignments, and other needs as necessary.
14. Assists in the implementation of the university strategic plan.
15. Provides leadership and direction for Undergraduate Program Coordinators across all programs on an ongoing basis.
16. Assist the dean with fundraising events, grant writing for major projects and equipment.
17. Assists School and College officials in resolving faculty and student issues related to nursing programs.

Minimum Qualifications:

- Associate/Full Professor in a School of Nursing.
- Depending on clinical/academic qualifications, associate deans may hold faculty rank and tenure. 12-month full-time position.
- Teaching responsibilities is half of a full-time tenured/tenure track faculty member.
- Doctoral Degree in Nursing or related field, Master of Science in Nursing degree from a regionally accredited institution & unencumbered current RN license.
- Minimum three to five years of experience in higher education and academic nursing administration.
- Excellent interpersonal, written, and verbal communication skills.
- Evidence of research or creative activities and leadership.

Preferred Qualifications:

- Experience leading curriculum changes, accreditation, quality improvement and continuous improvement.
- Experience in managing groups of personnel including interviewing, hiring, evaluating, and counseling faculty and staff.
- Experience with Advanced Practice Registered Nursing (APRN) programs – for Graduate Associate Dean.

About the Institution

Auburn University at Montgomery (AUM) is a comprehensive public university and is the metropolitan campus of Auburn University. Located in the state capital on a 500-acre campus, AUM enrolls approximately 5000 undergraduate and graduate students and attracts a diverse student body. AUM is ranked by U.S. News and World Report as one of the top twenty-five Comprehensive Regional Universities in the South and by the Princeton Review as one of the best colleges in the Southeast.

Living in the Area

Montgomery is a diverse city offering an array of cultural and recreational opportunities including the Alabama Shakespeare Festival, world-class museums and memorials including the Legacy Museum and the National Memorial for Peace and Justice, a ballet company, a natural habitat zoo, a chamber music society, an independent film theater, and the Montgomery Biscuits Double-A baseball team; it is home to Maxwell-Gunter Air Force Base and Air University, Hyundai Motor’s U.S. production facility, and the headquarters of leading non-profits including Equal Justice Initiative and the Southern Poverty Law Center. The campus is within a two-and-a-half-hour drive to Atlanta, ninety minutes to Birmingham, and less than three hours to the Gulf Coast. To learn more about Montgomery, visit https://issuu.com/montgomerycvb/docs/whitewater_visitor_guide

To Apply

For full consideration, please apply by November 28th.

To be viewed by the search firm, you must apply directly at: https://acesrch.applicantstack.com/x/openings

Please apply through the application link and do not email applications.

Applications will be reviewed as they are received and should include a cover letter and curriculum vitae. Ideally cover letters should not exceed two pages. All applications are treated confidentially.

Inquiries, referrals, and nominations are also treated confidentially.

Inquiries and questions: Please send to AUMGADENursing@acesrch.com or AUMUGADAENursing@acesrch.com
Nominations and referrals: Please send the nominees’ name, title, and contact information if available to nominations@acesrch.com

Institution’s EEO Statement

Auburn University at Montgomery is an Equal Opportunity Employer committed to achieving excellence through diversity; therefore, we encourage applications from historically underrepresented groups, veterans, and individuals with disabilities.