Full-Time A.D.N. Instructor

Job duties and responsibilities include, but are not limited to:

• Participate in the development, implementation, and evaluation of the program of learning.

• Participate in development of semester schedule.

• Assist the Team Leader in the development of the course calendar.

• Participate in the development of policies and standards, which affect students and faculty.

• Plan and provide learning experiences for students based on program objectives/outcomes.

• Create a wholesome, meaningful environment for learning in the classroom and laboratory.

• Utilize innovative teaching strategies to meet the learning needs of a diverse student population: which may include, but are not limited to, interactive video technology, online format, and other uses of technology in the classroom and lab setting.

• Provide students with direction for utilizing all available educational resources (e.g., library, computer/skills lab, personnel, clinical, etc.).

• Make recommendations and participate in decision making when determining clinical agencies for student placement.

• Attend and participate in Team Meeting of course(s) one is teaching, as well as Team Meetings of related courses as necessary.

• Attend ADN/VN faculty meetings.

• Assist with developing tests questions, blueprints, and analysis of items in compliance with the Test policy.

• Participate in selection of textbooks, instructional aids, and other educational equipment/resources.

• Participate in the selection and orientation of the freshman class.

• Collaborate with Team Leader of course to determine best methods of meeting course objectives.

• Contact clinical facility assigned and plan rotation schedule for one’s clinical group.

• Provide direct supervision of students practicing in a clinical area, including patient selection, observation of students in the delivery of patient care, evaluating the performance of students’ nursing skills, and conducting/scheduling post conferences.

• Ensure students are competent in nursing skills and procedures before implementing them in hands-on patient care.

• Grade written work required of students and relay grades to Team Leader in a timely fashion.

• Keep accurate record of students’ attendance, progress, and performance.

• Evaluate students’ performance in the clinical area on the C.E.T. forms and at midterm and end of semester on summative C.E.T.

• Participate in academic advisement and counseling of students within area of responsibility.

• Serve on one (1) College committee and one (1) division committee, and/or as a faculty sponsor for a student organization.

• Serve as a mentor to a new faculty as needed.

• Begin classes and labs on time and promptly notify the appropriate instructional administrator in the event of an unscheduled absence.

• Encourage students to engage in self-evaluation in regard to behavior and academic/clinical performance.

• Report student problems to the appropriate instructional administrator as deemed necessary.

Minimum Qualifications

• Master’s (or higher) degree in Nursing required with three (3) years of related, non-teaching work experience as a licensed nurse.

• Must hold a current license or privilege to practice as a Registered Nurse in the State of Texas.

To Apply, visit:

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