**Certificate in Leadership Checklist**

Welcome! We are pleased to welcome you to the Certificate of Leadership program.This checklist is designed to help keep you on track during this process.

**Phase 1- Skills Acquisition**

The Certificate of Leadership program is divided into two phases: Phase 1 is Skills Acquisition and it lasts approximately six months. You have already completed the start of this with your attendance at the Leadership Symposium.

* In-person training at the 2018 Leadership Symposium
* Mentoring pairing with experienced LMFT leader
* Submission of a blog or Network post in the online community of the Leadership Network
* Online trainings via Teneo, AAMFT’s online learning center
* DiSC inventory
* Certificate of Leadership Day in Louisville (November 15, 2018)

**Phase 2- Skills Application**

Phase two begins at the conclusion of the Certificate of Leadership Day and lasts approximately one year. This is the skills application phase. During this phase you will develop your leadership portfolio utilizing the skills and lessons learned during phase one of the program.

* Portfolio proposal development and consultation with mentor
  + Portfolio proposal and mentor signature page submission (due December 1, 2018)
* Portfolio development with continued consultation with mentor
* Submission of the portfolio to the Portfolio Review Committee (due by June 30, 2019)
* Award of 2018 – 2019 certificates (2019 Annual Conference)